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# **BURTON OVERY PARISH COUNCIL**

## **MINUTES OF A MEETING HELD – Tuesday 20<sup>th</sup> October at 7.30 pm**

**Present :** Cllr Carolyn Carson (Chairperson)  
Cllr Kate Goddard  
Cllr Dave Fletcher  
Cllr Sarah Rankine  
Cllr Bob Warwick

The Clerk  
District Councillor Mahal  
County Councillor Feltham  
Plus 24 members of the public

**20/275. Apologies** – None

**20/276. Questions from members of the public** – Taken under Item 20/282 b.

**20/277. Declarations of interest** – None. All councillors have a dispensation to consider matters relating to the village as a whole.

**20/278. Approval of Minutes 15.09.20** – Approved and signed remotely by Cllr Carson.

**20/279. Matters arising not on the agenda** – It was noted that responses were still awaited from Highways regarding Scotland Lane road edge and the blocked cattle grids on Carlton Lane and from emh homes regarding the Carlton Lane hedge. Clerk to chase.

**20/280. Emergency Covid 19 information and measures** – None

**20/281. Council asset safety checks** – No safety issues to report. Cllr Rankine was thanked for cleaning and tidying the village notice board and she reported that next year additional measures will be required to preserve the wooden frame.

**20/282. Planning – to consider**

**a. Ref. No: 20/01515/TCA – Wheatridge, Main Street** – It was noted that none of the trees had a TPO and that it was not appropriate to apply for such a designation for them. It was agreed that the parish council would follow the recommendation of the HDC arboricultural officer.

**b. Ref. No: 20/01572/FUL - Land OS 9798 0203 0001 Carlton Lane** – Informed by the concerns raised by councillors and members of the public during the discussion of the application at the meeting and in correspondence received from members of the public prior to the meeting, it was unanimously agreed that the parish council strongly

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objects to this proposed development. A brief summary of the main points of objection is given below.

The proposed development is outside the limits to development as specified in the Neighbourhood Plan (NP) and impacts on the adjacent conservation area; detrimental to the local landscape as a whole and the particular relationship of the village to the farmed landscape; the importance of the field as outlined within the environmental assessment within the NP, especially its proximity to open spaces and limits to development; to two of the eight valued and important view points identified in the NP; and it's clear visibility from two well used footpaths and residents on Main Street; the lack of any identified tourist need, the fact not well connected with no public transport and impact on existing provision; the lack of any village services, road safety issues and potential issues with noise and light pollution.

Members of the public were reminded that a copy of the submitted response will be available on the planning section of the parish council website.

### **20/283. Planning decisions – Noted**

#### **20/284. Finances**

**a. Payments** of £106.49 (HDC dog waste collection), and £211.27 & £52.80 (Clerk net salary & PAYE October) were agreed.

**b. September on-line bank statement** - Payments of £211.27 (clerk's net salary August), £14.39 (Zoom Pro), £52.80 (Clerk's PAYE August), £104 (clerk's home working allowance April - September), £8.98 (printer paper), £30 (broadband), £120 (annual payment for cloud backup services) and £211.27 (clerk's net salary September) were noted together with a receipt of £5132.50 (precept). The direct debit payment of £1.10 ((Bauer) was set up without permission of the council and has been refunded.

**c. Bank Reconciliation** – Approved and signed remotely by Cllr Rankine.

**d. Budget Report Half Year** – Received and noted. The Clerk reported that there was an error in the notes section of Appendix Ci as the agreed £200 is for a village climate change / biodiversity event to be held when Covid restrictions ease and not for a VE Day celebration.

**e. Draft budget 2021/22 additional needs** – It was agreed that the reserves were now too low and these should be increased.

### **20/285. Council contingency planning**

**a. Vulnerabilities** – It was noted that Cllr Carson may move from the village and transition to a new chairperson may need to be considered.

**b. Recruitment of Clerk** – It was noted that no completed application forms had yet been received. Cllr Carson and the Clerk to agree wording for readvertisement on Friday's LRALC Round Robin, noticeboards and pc website with application to be by CV. Clerk to approach those who have expressed interest to ask if further information is required.

### **20/286. Website Accessibility – Noted**

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**20/287. Biodiversity**

- a. Training** - Cllrs Rankine and Goddard reported on excellent training undertaken
- b. Next steps** - It was agreed that they would work together on an Environmental and Biodiversity Policy for the council and a five year plan for the village, to include wildflower verges. Cllr Rankine to investigate grant opportunities.

**20/288. Items for the next agenda** – draft budget 2021/22, recruitment of clerk, biodiversity and purchase of village Christmas tree. It was further agreed that Community initiatives should be a standing item on future agendas.

**20/289. Date of next meeting** – agreed as Tuesday 17<sup>th</sup> November

**The meeting finished at 9.15pm**

**Signed**

**Date**

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**Members of the public are invited to all Parish Council meetings**