

BURTON OVERY PARISH COUNCIL

MINUTES OF A MEETING HELD – Thursday 13th December 2022 at 7.30pm

- Present:** Cllr Bob Warwick
Cllr Sarah Rankine
Cllr Dave Fletcher
Cllr Nina Garner
Cllr Bob Pain
The Clerk
- 22/117 Apologies** – None
- 22/118 Questions from members of the public** – Four members of the public were present at the meeting, three in relation to item 22/124b and one in relation to item 22/127a.
- 22/119 Declarations of interest** – None.
- 22/120 Approval of Minutes of the parish council meeting on 15.11.22** – Approved and signed by Cllr Warwick.
- 22/121 Matters arising not on the current agenda / Minutes Action Update**
Updates and progress on all actions were noted or were dealt with on the agenda.
- 22/122 Council asset safety checks** – No current issues were reported as part of the routine check of assets.
- 22/123 Christmas Tree Arrangements**
The Christmas lights switch-on event had been held earlier in the evening and had been well received.
Receipts for the recent expenditure on additional lights, baubles and refreshments were provided in the total sum of £99.68 were approved for payment by the council.
Cllr Warwick undertook to write to Jane Chandler to express the council's thanks for her help with the event and her kind donation of refreshments.
- 22/124 Planning applications to consider** –
The following applications were considered at the meeting: -
a. **22/01687/FUL** – Extensions (amended), Willowbank, Back Lane. – It was noted that the amended plans had been approved by HDC in recent days.

- b. **22/02048/FUL** – Amended Plans (retrospective), Erection of garage, Yew Tree House, Elms Lane.

The chair invited the members of the public present for this item to present their comments on the application. Following this a discussion took place on the merits of the revised proposals as compared with the scheme originally approved in 2017.

The council resolved, on the balance of information provided, to retain their objection to the proposal on the basis that the enlarged footprint still had the effect of creating a larger roof void, which impacted negatively on the setting of the nearby listed building in the conservation area.

- c. **22/01951/TCA** - Works to trees, St Andrew’s Church, Rectory End.
The council had no objections to this proposal.

22/125 Planning decisions taken by HDC

There had been no planning enforcement activity since the last meeting of the parish council.

The following decisions were noted –

- a. **22/01759/TCA** – Works to trees, Higher House, Main Street – APPROVED.
- b. **22/01632/FUL** – Conversion of redundant agricultural building to residential, Manor Farm, Back Lane – APPROVED
- c. **22/01845/FUL** – Erection of dwelling & new access, Land at Kingarth Farm, Town Street – WITHDRAWN
- d. **22/01902/AGR** – Erection of agricultural building & hardstanding, Land east of Burton Overy Lane – PRIOR APPROVAL REQUIRED

The following decision remained pending -

- a. **22/00902/PCD** – Discharge of Conditions, Ivy Cottage, Rectory End (although it was noted that revised details on the materials used in the refurbishment had recently been provided)
- b. **22/01811/FUL** – Front extension, Amberstone, Scotland Lane
- c. **22/01855/FUL** – Change of use to dog day-care, Land at Scotland Lane

22/126 Finances –

- a. The clerk presented draft proposals for the budget for 2023-24 compared against the current year’s budget and the potential impact on the precept. The proposals detailed in Appendix C of the agenda papers were approved for the setting of the 2023-24 precept unless any significant changes in financial circumstances dictated that the matter be reconsidered at the January meeting of the council if necessary.
- b. Bank statements as at 30th November 2022 were noted and endorsed, with balances showing Reserve Acct - £14,000.00; Current Acct - £564.49.

- c. Payments and receipts (to be) made during December (See Annex A) were considered and endorsed / approved for payment – to include those referred to in Minute 22/123 above.

22/127 Community Matters

- a. With regard to the potential use of part of Banks Field, Main Street, a member of the public acquainted the parish council with his experience of the history of the site when he had tried to acquire the site prior to the current owners. He outlined the possible constraints of carrying out any form of development on the site due to its designation as Open Green Space and due to the shareholders of the owning company (Burton Village Land Ltd) having voting rights over any alternative use of the site.

The Council noted these concerns and constraints but felt that it needed to pursue the possibility of this scheme to its natural conclusion.

Cllr Pain reported on the research he had undertaken on grant assistance that might be available to support the project. He had obtained positive information from the Mick George Community Fund which suggested that grant could be available to support the bulk of the scheme.

It was resolved to await the formal response from Burton Village Land Ltd and that the clerk make informal enquiries with Harborough DC regarding the breadth of constraints associated with the designation as Open Green Space.

22/128 Correspondence for Discussion

- a. The clerk reported the recent removal of service support by Apple for the model of mobile phone used by the parish council. It was noted with thanks that the Chairman had donated an updated mobile phone model to the council and that the service had now been reinstated.

22/129 Correspondence for Information

- a. The clerk reported receipt of correspondence from Leicestershire CC regarding new web pages dedicated to information on Tree Preservation Orders across the County. This was noted by Members.
- b. The clerk reported on the exchanges of communications he had had with the planning admin team at Harborough DC regarding the submission of the parish council's comments on planning applications. The issues related to the belated posting of PC comments in the 'documents' pages of relevant planning application and the loss of formatting to comments submitted directly in to the 'consultee comments' text window. It was resolved to submit all future comments within the body of an e-mail (with pdf copy) to the generic HDC planning email address and directly to the nominated planning officer.
- c. The clerk presented details of an email he had received from the occupiers of a dwelling on Beadswell Lane regarding their intention to erect a solar panel installation on a south-facing roof to the single-story side extension to the property. The council asked that the clerk pass on their thanks to the occupier for this information.

22/130 - Items for the next agenda – Elections 2023-24 / Play Area / Precept & Budget / Review of Christmas Arrangements / Risk Management Update

22/131 - Date of next meeting – 17th January 2023

22/132 - Exclusion of the Public

No confidential matters were considered at the meeting.

Signed

Date

Annex A

| DECEMBER | | | | | | EXPENDITURE | | | INCOME |
|---------------|------------------------------|------------------|---------------------------|----------|---|-------------|-------|--------|--------|
| 80 | Winter Planting | 2 Community | 2.9 - Village Maintenance | | E | 105.00 | 21.00 | 126.00 | |
| 81 | Xmas tree decorations | 2 Community | 2.9 - Village Maintenance | | E | 37.42 | 7.48 | 44.90 | |
| 82 | Festive Lights & Decorations | 2 Community | 2.4 - Repairs & Maint | | E | 43.25 | 8.66 | 51.94 | |
| 83 | Batteries | 2 Community | 2.4 - Repairs & Maint | | E | 17.08 | 3.42 | 20.50 | |
| | Refreshments 1 | 1 Administration | 1.11 - Misc | | E | 39.78 | 7.96 | 47.74 | |
| 86 | Bank Interest (Dec) | 5 Income | 5.2 - Misc | 12.12.22 | I | | | | 3.23 |
| 87 | HDC Lotto | 5 Income | 5.2 - Misc | 12.12.22 | I | | | | 2.00 |
| 88 | Homeworking All'ce (Apr-Nov) | 3 Staffing | 3.1 - Homeworking All'ce | 18.12.22 | E | 208.00 | 0.00 | 208.00 | |
| 89 | HMRC - PAYE (Dec) | 3 Staffing | 3.2 - PAYE | 23.12.22 | E | 146.52 | 0.00 | 146.52 | |
| 90 | Clerk - Salary (Dec) | 3 Staffing | 3.3 - Salaries | 23.12.22 | E | 219.77 | 0.00 | 219.77 | |
| 91 | Plusnet Broadband | 1 Administration | 1.2 - Broadband | 29.12.22 | E | 24.06 | 4.81 | 28.87 | |
| 92 | Vodafone Mobile | 1 Administration | 1.9 - Telephone | 29.12.22 | E | 9.17 | 1.83 | 11.00 | |
| Monthly Total | | | | | | 850.05 | 55.16 | 905.24 | 5.23 |