

BURTON OVERY PARISH COUNCIL

MINUTES OF A MEETING HELD – Tuesday 17th January 2023 at 7.30pm

Present: Cllr Bob Warwick
Cllr Sarah Rankine
Cllr Dave Fletcher
Cllr Nina Garner
Cllr Bob Pain
The Clerk

22/133 Apologies – None

22/134 Questions from members of the public – No members of the public were present at the meeting.

22/135 Declarations of interest – None.

22/136 Approval of Minutes of the parish council meeting on 13.12.22 – Approved and signed by Cllr Warwick.

22/137 Matters arising not on the current agenda / Minutes Action Update
Updates and progress on all actions were noted or were dealt with on the agenda. The clerk was asked to chase a response from HDC regarding item 22/127.

22/138 Council asset safety checks – No current issues were reported as part of the routine check of assets.

22/139 Risk Management Profile & Asset Register

The clerk presented updates of the Risk Management Profile and the Asset Register which were considered and approved by the council.

22/140 Christmas Tree Arrangements

The council discussed the feedback from members of the community regarding the arrangements for providing the Christmas Tree and the Christmas lights ‘switch-on’ event. Both were well-received.

It was resolved –

- a. To make similar arrangements for 2023;
- b. To review the prospect of residents providing their own decorations for the tree;
- c. Not to have the ‘switch-on’ event coincide with the annual Christmas Tree Festival held at the church; and

- d. To review arrangements for the provision of refreshments at the 'switch-on' event.

22/141 Planning applications to consider –

One new application had been submitted since the publication of the agenda which councillors agreed to consider: Application Ref – 22/01902/AGR; Erection of barn, land east of Burton Overy Lane.

The parish council had previously considered this proposal and had submitted comments. However, the newly submitted details did not make clear whether the revised proposals had taken account of these comments. It was resolved to make contact with the case officer to clarify whether earlier concerns regarding the specific location of the proposed barn in the field in question and the colour of the proposed roofing and wall construction materials would be addressed in any approval issued.

It was noted that no new enforcement actions had commenced in the village and that application reference 22/01811/FUL – Front extension, Amberstone, Scotland Lane had now been approved.

The following decision remained pending -

- a. **22/01855/FUL** – Change of use to dog day-care, Land at Scotland Lane
- b. **22/02084/FUL** - Erection of garage (retrospective, amended design), Yew Tree House, Elms Lane. However, this was scheduled to be considered by HDC planning committee on the evening of the parish council meeting and was recommended for approval by the planning officers.

22/142 Finances –

- a. The clerk presented details of the current years actual expenditure and income compared against the budget for the period up to 31st December 2022. This indicated that actual 'bottom-line' expenditure was in keeping with budgeted spend for the period although it was noted that energy costs associated with street lighting in the village had increased by 24% and were likely to increase again during 2023-24.
- b. The bank reconciliation and statements as at 31st December 2022 were noted and approved, with balances showing Reserve Acct - £13,503.23; Current Acct - £161.25. Cllr Garner was asked to countersign the relevant documents.
- c. The council considered final proposals for the 2023-24 budget and precept. It was resolved –
 - i. to set a budget of £ 14,713 for the financial year 2023-2024; and
 - ii. to forward a precept request to Harborough District Council of £14,713. This will represent an increase of 7.19% and result in a charge of £92.94 per year for each Band D household, or and additional £4.04 per year.

- d. Payments and receipts (to be) made during January (See Annex A) were considered and endorsed / approved for payment including a sum of £1,071.60 payable to SADS UK for the recently installed defibrillator.

22/143 Community Matters

- a. The current position regarding the possibility of providing a children's play area in the village was considered and it was resolved to await the formal response from Burton Village Land Ltd and the response from Harborough DC regarding any planning constraints associated with the development of designated Open Green Space. It was further resolved to review the position at the February meeting of the council.
- b. The Clerk presented details of the new requirements for voter ID at polling stations for the forthcoming local elections. It was resolved to give publicity to this matter via the WhatsApp group and the PC Noticeboard.
- c. The chairman raised the question of hosting a training session for the community on the operation of the defibrillators in the village. The council agreed to this proposal and resolved to host this in the village hall on a Saturday (to be agreed) during March.
- d. The chairman also raised the current criteria and 'rules' which had been issued during 2022 for membership and use of the village WhatsApp Groups. These were endorsed by the Council and Cllr Warwick undertook to re-circulate relevant information to members of the Groups.

22/144 Correspondence for Discussion

- a. The clerk reported details of the proposed level of fees to be charged for membership of LRALC and NALC for 2023-24. The fee for the parish council would be £177.57 compared with £171.92 in the current year. It was resolved to continue membership of LRALC.
- b. The clerk presented details of a new website hosting service from Parish Online which would provide users with a .gov.uk email address. The service was new and only a small number of parish and town councils had taken up the service, which had annual costs on a par with the fees paid to the councils current service provider. It was resolved to note the new service but remain with the current supplier for the time being and keep this under review in future years.

22/145 Correspondence for Information

- a. The clerk reported that the village hall management committee had suspended the taking of any additional bookings for the village hall since Christmas and that a notice had been posted on the entrance door of the village hall to this effect. A WhatsApp message had also been posted on the Village Forum group. As a consequence of this the clerk had received eight enquiries since 3rd January from individuals seeking to book functions at the village hall; having received less than this number during the whole of 2022. The clerk was asked to make enquiries with members of the Village Hall Management Committee to seek further information on how the situation might be taken forwards.

- b. The clerk reported receipt of information from LCC via the LRALC weekly 'round-robin' regarding uptake of the 'Speedwatch' initiative in the County. The council considered this in relation to known demands in Burton Overy and resolved not to pursue this at the current time.
- c. The clerk reported receipt of information from LCC regarding the hosting of street parties (and associated road closures) for the King's Coronation in May. It was resolved to consider this further at the next meeting.
- d. The clerk reported receipt of information from LCC on forthcoming road closures. An emergency closure notice had been issued in the last 24 hours in relation to Gartree Road for a 40-day period and an advance notice for the closure of Washbrook Lane during February. The clerk was asked to issue relevant information via the WhatsApp Noticeboard immediately for Gartree Road and at the appropriate time for Washbrook Lane.

22/146 - Items for the next agenda – King's Coronation / Play area update

22/147 - Date of next meetings – 21st February 2023 and 21st March 2023

22/148 - Exclusion of the Public

No confidential matters were considered at the meeting.

Signed

Date

Annex A

| JANUARY | | | | | | EXPENDITURE | | | INCOME |
|---------------|----------------------|------------------|-------------------------|----------|---|-------------|--------|----------|--------|
| 92 | Bank Interest (Jan) | 5 Income | 5.2 - Misc | 12.01.23 | I | | | | 5.77 |
| 93 | HDC Lotto | 5 Income | 5.2 - Misc | 12.01.23 | I | | | | 2.00 |
| 94 | Streetlight Maint | 2 Community | 2.8 - Streetlight Maint | 18.01.23 | E | 779.30 | 155.86 | 935.16 | |
| 95 | HMRC - PAYE (Jan) | 3 Staffing | 3.2 - PAYE | 27.01.23 | E | 146.52 | 0.00 | 146.52 | |
| 96 | Clerk - Salary (Jan) | 3 Staffing | 3.3 - Salaries | 27.01.23 | E | 219.77 | 0.00 | 219.77 | |
| 97 | Plusnet Broadband | 1 Administration | 1.2 - Broadband | 29.01.23 | E | 24.06 | 4.81 | 28.87 | |
| 98 | Vodafone Mobile | 1 Administration | 1.9 - Telephone | 29.01.23 | E | 9.17 | 1.83 | 11.00 | |
| 99 | SADS UK | 2 Community | 2.2 - Defibrillator | 29.01.23 | E | 893.00 | 178.60 | 1,071.60 | |
| Monthly Total | | | | | | 2,071.82 | 341.10 | 2,412.92 | 7.77 |