

BURTON OVERY PARISH COUNCIL

MINUTES OF A MEETING HELD – Thursday 19th July 2022 at 7.30pm

- Present:** Cllr Bob Warwick
Cllr Sarah Rankine
Cllr Dave Fletcher
Cllr Bob Pain
The Clerk
- 22/053** **Apologies** – Cllr Nina Garner
- 22/054** **Questions from members of the public** – Two members of the public were present in relation to agenda item 22/059 and raised concerns regarding development taking place at Yew Tree House, Elms Lane.
- 22/055** **Declarations of interest** – None raised in relation to this meeting.
- 22/056** **Approval of Minutes of the parish council meeting on 28.06.22** – Approved and signed by Cllr Warwick.
- 22/057** **Matters arising not on the current agenda / Minutes Action Update**
Cllr Rankine referred to a complaint she had received from a resident regarding the excessive amount of dog waste left on the footpath cutting across the field to the north of the village hall. The chair undertook to draft a relevant notice (for lamination) to be erected on a post at the entrance to the footpath.
Updates on all actions were noted or were dealt with on the agenda.
- 22/058** **Council asset safety checks** – No current issues were reported.
- 22/059** **Planning applications to consider** –
a. **22/01254/TCA** – Works to tree, De Noveray House, Rectory End.
No objections were raised.
b. **22/01304/TPO** – Works to trees, Illston Grange, Illston. It was noted that the majority of trees affected by this application were within the parish of Burton Overy. However, no objections were raised.
c. **22/01301/FUL & 22/01302/LBC** – Erection of garage (retrospective) – Yew Tree House, Elms Lane
The parish council expressed deep concerns that this development had already been completed in contravention of the originally approved planning permission and resolved to object to the proposal having regard to the following factors –
The adverse impact of the development on both the Conservation Area and the adjacent Listed Building by virtue of the excessive

footprint of the building, the height, scale and massing of the building in such a prominent location adjacent to Elms Lane, the volume of the roof as constructed, the addition of what is clearly a second storey to the building, the obscuration of views of the adjacent Listed Building when approached from the south and the design of the roof which had changed from a low-profile hipped design on all four sides to a much higher semi-gabled structure. In summary, the parish council felt that this was a totally inappropriate building in this specific location. The parish council also expressed concerns over the actions of the owner in continuing with the erection of this structure in contravention of the originally approved planning application in 2017.

22/060 Planning decisions taken by HDC

The following enforcement issues were discussed –

Establishing of a ‘doggy day care’ business on land at Scotland Lane. It was noted that HDC planning enforcement team had advised that a planning application had now been submitted but that it was incomplete and had not yet been validated in relation to the change of use of the relevant land.

The following decisions were noted –

- a. **21/02079/FUL & 21/02080/LBC** – Demolition of existing front boundary wall and erection of low-level boundary wall and railings above, with new vehicle & pedestrian gated access; The Old Coach House Main Street. – APPROVED
- b. **22/01012/FUL** – Erection of oak-framed garage / store, The Old Rectory, Rectory End – APPROVED

The following decision remained pending -

- a. **22/00597/AGR** - Erection of an agricultural building, Land East of Burton Overy Lane
- b. **22/00757/FUL** – Replacement of dwelling, 3 Baileys Lane
- c. **22/01056/FUL** – Extensions & alterations, De Noveray House, Rectory End
- d. **21/00672 & 673/ FUL** – Discharge of Conditions, Ivy Cottage, Rectory End
- e. **22/00807/FUL** – Alterations to combine Stamford Cottage & South End Cottage, The Gravel

22/061 Finances –

- a. The first quarter budget out-turn position (as at 30th June 2022) was presented and noted along with the bank reconciliation at 30th June 2022.
- b. The bank statements as at 30th June 2022 were noted and endorsed, with balances showing Reserve Acct - £8,500.29; Current Acct - £4,953.51.

- c. Payments and receipts (to be) made during July (See Annex A) were considered and endorsed / approved for payment.

22/062 Community Matters

- a. £190 had already been collected from people who had purchased Jubilee mugs and a further £310 was expected from people who had yet to collect them. The Chair and Cllr Rankine undertook to make contact with the people yet to collect their mugs.
The clerk presented details of a quote received from Harborough DC for the installation of the base for the Jubilee bench in the sum of £257.65 + VAT. The council agreed to accept this quote and the clerk was asked to make progress with the matter including the installation of appropriate ground anchors to secure the bench to the base.
The chair noted that Harborough DC had asked for photographs of street furniture and other platinum jubilee memorabilia which had been installed or distributed with the help of grant assistance from the district council. He undertook to provide copies of these for the clerk to submit to HDC and Cllr Rankine undertook to provide photographs of the new village planters.
- b. Cllr Pain provided details of the quotation from TLR landscaping for the minor verge and hedge maintenance detailed at the last meeting. The clerk had sought further information from Great Glen Parish Council in relation to the maintenance of their open spaces and it was resolved to proceed with the quote received from TLR Landscapes within the envelope of the agreed budget.
- c. Cllr Pain reported that he had researched the ownership of land at Banks Field (off Main Street) and proposed that an informal meeting be set up in the first instance with a representative (P Hadfield) of Burton Overy Land Limited to explore whether the land could be put to better community use. The chair undertook to set up a relevant meeting.
- d. The clerk indicated that he was still awaiting a reply from the owner of Palfreyman's Yard regarding a future meeting.
- e. Proposals for updating the signage for the defibrillators was discussed and the chair undertook to retrieve existing signage and assess what was needed in the various locations around the village. Cllr Pain also undertook to make contact again with SADS.
- f. The clerk presented the quotations received for the re-painting and the internal fit-out of the telephone box book library. The total estimated cost of both of these items of work was over £1300 and the clerk was asked to investigate whether any grant streams may be available for such works.

22/063 Correspondence for Discussion

- a. The clerk advised that he had received confirmation from the director of Planning at HDC that the Conservation Officer post at Harborough DC had been discontinued. This was noted with extreme disappointment by the council having regard to the conservation status of Burton Overy village.

22/064 Correspondence for Information

- a. The clerk reported that the recently established insurance cover with BHIB carried the benefit of free subscription to Parish Online, a GIS system which is used extensively by parish and town councils, particularly in relation to neighbourhood planning. The clerk was asked to circulate access details to the system to parish councillors to allow them to investigate the system.

22/065 - Items for the next agenda – No items were identified at the meeting.

22/066 - Date of next meeting – 20th September 2022 (unless any contentious planning matters needed attention prior to this)

22/067 - Exclusion of the Public

No confidential matters were considered at the meeting.

Signed

Date

Annex A

Voucher No.	Description of item	Cost Centre	Cost Code	Date	Expenditure or Income	Net Amount	VAT	TOTAL	
33	VAT Refund	5 Income	5.2 - Misc	07.07.22	I				956.12
34	HDC Lotto	5 Income	5.2 - Misc	12.07.22	I				2.00
35	Bank Interest (July)	5 Income	5.2 - Misc	12.07.22	I				0.07
35	Jubilee Mugs	2 Community	2.1 - Projects	14.07.22	E	221.25	44.25	265.50	
36	Dog Waste Bin Emptying (Apr-Jun)	2 Community	2.3 - Dog waste bins	20.07.22	E	95.70	19.14	114.84	
38	HMRC - PAYE (July)	3 Staffing	3.2 - PAYE	28.07.22	E	134.80	0.00	134.80	
39	Clerk - Salary (July)	3 Staffing	3.3 - Salaries	28.07.22	E	202.71	0.00	202.71	
40	Plusnet Broadband	1 Administration	1.2 - Broadband	28.07.22	E	24.06	4.81	28.87	
41	Vodafone Mobile	1 Administration	1.9 - Telephone	28.07.22	E	8.33	1.67	10.00	
Monthly Total						686.85	69.87	756.72	958.19