

BURTON OVERY PARISH COUNCIL

MINUTES OF A MEETING HELD – Thursday 28th June 2022 at 7.30pm

- Present:** Cllr Bob Warwick
Cllr Sarah Rankine
Cllr Dave Fletcher
Cllr Bob Pain
The Clerk
- 22/037 Apologies** – Cllr Nina Garner
- 22/038 Questions from members of the public** – Two members of the public were present in relation to agenda item 22/045 and raised concerns regarding development taking place at Yew Tree House, Elms Lane.
- 22/039 Declarations of interest** – None in relation to this meeting.
- 22/040 Approval of Minutes of the parish council meeting on 25.05.22** – Approved and signed by Cllr Warwick.
- 22/041 Matters arising not on the current agenda / Minutes Action Update**
21/197 - Cllr Rankine confirmed that she had requested a second quotation from a local contractor who had declined to quote.
Updates on all actions were noted or were dealt with on the agenda.
- 22/042 Council asset safety checks** – No current issues were reported.
- 22/043 Review of Direct Debits** – the clerk presented details of the three direct debits the council had in place. These covered broadband provision at the village hall (Plusnet), provision of the council's mobile phone (Vodafone) and the annual registration fee to the Information Commissioner. These were noted and given continuing approved.
- 22/044 Planning applications to consider** –
a. **22/01193/TCA** – Works to tree, Village Hall, Rectory End.
No objections were raised.
b. **22/01192/TCA** – Works to tree, The Coach House, Rectory End.
No objections were raised.
- 22/045 Planning decisions taken by HDC**
The following enforcement issues were discussed –
Establishing of a 'doggy day care' business on land at Scotland Lane. It was noted that HDC planning enforcement team had requested that the

business operator submit a planning application in relation to the change of use of the relevant land.

Development at Yew Tree House was noted as being inconsistent with the approved plans. It was noted that HDC planning enforcement team had requested the owner to submit a revised planning application and had advised the owner that continuation of the works on site would be at his own risk.

The clerk was asked to check whether applications for these two developments had been submitted prior to the next meeting. The clerk was also asked to check whether HDC had retained the Conservation Officer post.

The following decisions were noted –

- a. **22/00686/FUL** – Conversion of Outbuildings, Caringa, Main Street (revised scheme). - APPROVED

The following decision remained pending -

- a. **22/00597/AGR** - Erection of an agricultural building, Land East of Burton Overy Lane
- b. **22/00757/FUL** – Replacement of dwelling, 3 Baileys Lane
- c. **22/01012/FUL** – Erection of oak-framed garage / store, The Old Rectory, Rectory End
- d. **22/01056/FUL** – Extensions & alterations, De Noveray House, Rectory End
- e. **21/00672 & 673/ FUL** – Discharge of Conditions, Ivy Cottage, Rectory End
- f. **21/02079/FUL & 21/02180/LBC** - Demolition of existing front boundary wall and erection of low-level boundary wall and railings above, with new vehicle & pedestrian gated access; The Old Coach House Main Street.
- g. **22/00807/FUL** – Alterations to combine Stamford Cottage & South End Cottage, The Gravel

22/046 Finances –

- a. The bank statements as at 31st May 2022 were noted and endorsed, with balances showing Reserve Acct - £8,500.22; Current Acct - £6,318.95.
- b. Payments (to be) made during June (See Annex A) were considered and endorsed / approved for payment.

22/047 Community Matters

- a. Parish councillors felt that the recent Platinum Jubilee celebrations, including the Big Lunch had gone very well. The second batch of Jubilee mugs had arrived and it was agreed to sell these to interested residents at a price of £10 each. Arrangements were agreed for the distribution of the

mugs and the collection of money. Approval was given for the payment of the relevant invoice for the second batch of mugs.

The Jubilee bench had arrived and was currently being stored pending the receipt of formal approval from Leicestershire County Council and the installation of a base.

- b. The council had made budgetary provision for works to keep the village in a tidy condition and a list of potential sites / works was considered, which could form (part of) these works. The clerk had received confirmation from the Highway Authority that anyone who carries out additional work on verges must carry £10m public liability insurance. Alternatively, the parish council could enter into a service level agreement with LCC to carry out all grass verge maintenance in the parish for which the county council would contribute their current costs. The clerk was asked to speak with Great Glen PC to ascertain whether they may have any capacity to carry out work in Burton Overy. Cllr Pain undertook to obtain a quotation for the works described in the list referred to above from a local gardener.
- c. Consideration was given to the use of the field at the rear of the telephone box on Main Street, which was used annually for hosting the village Christmas Tree. It was felt that the Christmas Tree provision could be augmented with additional celebrations, or that part of the land could usefully house a small children's play area, subject to the agreement of the land owners. Cllr Pain undertook to speak with a representative (P Hadfield) of Burton Overy Land Limited to explore whether this may be feasible.
- d. With regard to the current and potential future use of Palfreyman's Yard and adjacent land, the clerk was asked to set up a meeting with the owner; the parish council to be represented by the chair, the clerk and Cllr Pain.

22/048 Correspondence for Discussion

- a. The information received from Leicestershire County Council regarding the maintenance of grass verges in the village was noted and had been dealt with under item 22/047b above.

22/049 Correspondence for Information

- a. The clerk presented details of an email received from Leicestershire CC providing details of the Shire Environmental Grant scheme. Bidding for grant assistance towards local community schemes was now open for 2022. The information was noted
- b. The clerk presented details of an email received from a local joiner who had refurbished the interior of old telephone boxes used as either defibrillator stations or for book exchange schemes. The clerk was asked to make contact to seek a quotation for the refurbishment of the telephone box and to arrange a site meeting with the contractor in Cllr Fletcher's attendance.
- c. The clerk advised that Harborough DC had acknowledged receipt of information regarding the missing / damaged street signs on Washbrook Lane and Bell Lane and had undertaken to replace these. The information was noted.

22/050 - Items for the next agenda – First quarter financial position / planning enforcement update / updates on telephone box, Palfreyman’s Yard and Burton Overy Land Ltd.

22/051 - Date of next meeting – 19th July 2022

22/052 - Exclusion of the Public
No confidential matters were considered at the meeting.

Signed

Date

Annex A

Voucher No.	Description of item	Cost Centre	Cost Code	Date	Expenditure or Income	Net Amount	VAT	TOTAL	
24	Insurance	1 Administration	1.5 - Insurance	01.06.22	E	362.26	0.00	362.26	
25	Information Commissioner	1 Administration	1.3 - Data Protection	07.06.22	E	35.00	0.00	35.00	
26	Jubilee Mugs	2 Community	2.1 - Projects	06.06.22	E	495.25	99.05	594.30	
27	Bank Interest (June)	5 Income	5.2 - Misc	10.06.22	I				0.07
28	HDC Lotto	5 Income	5.2 - Misc	14.06.22	I				2.50
29	HMRC - PAYE (June)	3 Staffing	3.2 - PAYE	28.06.22	E	134.80	0.00	134.80	
30	Clerk - Salary (June)	3 Staffing	3.3 - Salaries	28.06.22	E	202.71	0.00	202.71	
31	Plusnet Broadband	1 Administration	1.2 - Broadband	28.06.22	E	24.06	4.81	28.87	
32	Vodafone Mobile	1 Administration	1.9 - Telephone	28.06.22	E	8.33	1.67	10.00	