

BURTON OVERY PARISH COUNCIL

MINUTES OF A MEETING HELD – Tuesday 16th March 2021 at 7.30pm

Present: Cllr Carolyn Carson (Chairperson)
Cllr Kate Goddard
Cllr Sarah Rankine
Cllr Bob Warwick
The Clerk

20/363 Apologies – Cllr Dave Fletcher

20/364 Questions from members of the public – no members of the public were present at the meeting.

20/365 Declarations of interest – none

20/366 Approval of Minutes of the parish council meeting on 16.02.21 – Approved and signed remotely by Cllr Carson.

20/367 Matters arising not on the agenda –
Cllr Rankine reported concerns expressed to her by a resident of Bell Lane (Mr T Ramsey) regarding the churning of grass verges by vehicles adjacent to the highway near the junction of Bell Lane and Beadswell Lane. The meeting noted the concerns and advised that the resident make representations to the Highway Authority on the matter.

20/368 Emergency Covid 19 information and measures arising between meetings – no changes were noted to the current situation

20/369 Council asset safety checks –

- i. no adverse issues were reported;
- ii. with regard to the routine asset checks undertaken by Cllr Carson, it was agreed that Cllr Warwick would carry out the defibrillator check, Cllr Goddard would carry out checks of street lights 12-15 and that Cllr Rankine would carry out the checks on the grit bins on Carlton Lane.

20/370 Planning applications to consider –

- a. **Ref.No: 21/00309/TCA, The Paddocks, Main Street** – works to trees
- b. **Ref.No: 21/00341/TCA, Yew Tree House, Elms Lane** - works to trees
- c. **Ref.No: 21/00332/TCA, De Noveray House, Rectory End** - works to trees
- d. **Ref.No: 21/00372/TCA, Brindles, Scotland Lane** – works to trees.

It was resolved that no comments be made on these four applications

20/371 Planning decisions taken by HDC – noted as follows: -

- a. **Ref.No: 21/00061/TCA** – Copperfield, Beadswell Lane - Works to tree – Approved.

20/372 Finances –

- a. Payments made during February (listed in Appendix B of the agenda papers) were agreed.
- b. Payments to be made during March (attached at Appendix C of the agenda papers) were noted and approved.
- c. The governance questions to be considered by the council as part of the annual audit process were presented by the Clerk for initial consideration. It was noted that Councillors would need to provide responses to the questions when the Annual Governance and Audit Return was considered later in the year.

20/373 Arrangements for Recruitment of Replacement Councillor

Cllr Carson confirmed her intention to step down as parish councillor and Chairperson of the parish council with effect after the current meeting. It was resolved to declare the position vacant and to publish the relevant notice advertising the vacancy at the earliest opportunity.

20/374 Community Matters –

- a. Cllr Warwick had made contact with Mrs Barber at the Dairy who had undertaken to give further consideration to the siting a second defibrillator for the village on her property. The council agreed to leave this matter in abeyance until further community feedback had been received.
- b. The Clerk undertook to make arrangements with Cllr Fletcher to facilitate effective access to the parish council webmail addresses.
- c. The clerk reported that 2Commune Ltd had confirmed that capacity existed within the current parish council website for the posting of additional photographs and other documents within the local history section at no additional cost to the council. It was agreed to contact local residents with photographs or document relevant to parish history and that the clerk evaluate the potential time-input for uploading the output from this onto the website.

20/375 - Correspondence for discussion

The clerk reported having received correspondence from: -

- a. Came & Co regarding receipt of the pre-renewal notice for checking the validity of information relating to the insurance policy. It was agreed that the clerk would review this with Cllr Warwick
- b. NALC guidance on the likely resumption of face-to-face meetings, which was noted by councillors for future discussion at the relevant time;

20/376 - Correspondence for information

The clerk reported having received correspondence from: -

- a. Leics and Rutland Rural Communities Council regarding Loneliness Awareness Training and one-to-one support for anyone currently not working, who is 18 and above living in rural Leicestershire who has employment related needs. It was agreed that the clerk should circulate information on these matters via the community WhatsApp groups.
- b. The Soil Association regarding their proposals for a 'Plant & Share Scheme' and a 'Plant & Share Month' to be held from 19th April encouraging communities to sow, grow and share the plants and produce with one another. It was agreed that the clerk should circulate information on these matters via the community WhatsApp groups.
- c. The Royal British Legion Industries regarding commemoration of VE Day in 2021. It was agreed to reconsider this at a more appropriate time in the future.
- d. E-mail correspondence received from Mrs Susan Bird relating to alleged trespass and littering on Bridleway C14 off Washbrook Lane. It was agreed to consider this at the next meeting.

20/377 - Items for the next agenda – Election of Chair / Year-end financial information / E-mail from Mrs Bird / Feedback from the Climate Change questionnaire.

20/378 - Date of next meeting - 20th April 2021 at 7.30pm

20/379 - Exclusion of the Public

No confidential matters were considered at the meeting.

It was noted that this was the last Parish Council Meeting that Councillor Carolyn Carson would be attending. The Council were unanimous in thanking her for her contributions to the work of the council over many years.

The meeting finished at 9 pm

Signed

Date
