

# BURTON OVERY PARISH COUNCIL

## MINUTES OF A MEETING HELD – Tuesday 21<sup>st</sup> March 2023 at 7.30pm

- Present:** Cllr Bob Warwick  
Cllr Sarah Rankine  
Cllr Nina Garner  
Cllr Bob Pain  
The Clerk
- 22/165      Apologies** – Cllr Dave Fletcher
- 22/166      Questions from members of the public** – Three members of the public were present at the meeting.
- 22/167      Declarations of interest** – No declarations of interest were made.
- 22/168      Approval of Minutes of the parish council meeting on 21.02.23** – Approved and signed by Cllr Warwick.
- 22/169      Matters arising not on the current agenda / Minutes Action Update**  
Updates and progress on all actions were noted or were dealt with on the agenda.
- 22/170      Council asset safety checks** – No current issues were reported as part of the routine check of assets. The clerk was reported that he had confirmed with HDC that the frequency of dog bin emptying was weekly.
- 22/171      Neighbourhood Plan (NP) - Review**  
As part of the commencement of the review of the NP the clerk presented a resume document listing the NP policies together with a series of questions to prompt consideration whether the current NP was working effectively or whether it required a fundamental review.  
The chair suggested that each councillor and the clerk take an agreed number of the policies to evaluate their ongoing effectiveness prior to reporting to the working group meeting scheduled for the 29<sup>th</sup> March. This approach was agreed by the meeting.
- 22/172      The King's Coronation**  
a. The Council considered the sample commemorative mug which had been sent to the chair and resolved to order 110 individually boxed mugs from Edwards & Lockett Ltd at a price of £7.75 plus VAT. It was resolved to present (by gift) a boxed mug to each child in the village of age 16 yrs or younger on the day of the coronation and offer the remainder for sale to parishioners.

- b. Cllrs Rankine and Garner undertook to investigate the possibility of planting climbing rose bush adjacent to the village hall in commemoration of the King's Coronation.
- c. Two members of the public were present at the meeting and expressed views on the holding of a community event during the Coronation weekend. Following discussions amongst councillors, it was suggested that an open event be held on Sunday 7<sup>th</sup> May in the village hall with refreshments where the Coronation mugs could be distributed. Cllr Garner undertook to attend the next meeting of representatives of the Village Hall Management Committee on 3<sup>rd</sup> April to consider this suggestion further.
- d. The clerk advised the meeting that, after a comprehensive search, he had not been able to locate any sources of grant funding in support of community events to commemorate the Kings Coronation.

**22/173**

**Planning applications to consider –**

- a. **23/00178/TCA** – Hillbank, Carlton Lane, Works to tree – No Comments
- b. **23/00343/FUL** – Yew Tree House, Elms Lane, – Detached garage (resubmission) – One member of the public (the applicant) was present at the meeting and outlined details of the mitigation work that had been undertaken in the revised design to reduce the impact of the proposed garage. The clerk also read out to the meeting comments received via WhatsApp message from nearby neighbours.  
The parish council had no adverse comments and were satisfied with the revised design.

**22/174**

**Planning Decisions to Note**

Enforcement Updates

None to report.

Decisions Made

- a. **23/00065/CLU** – Solar Panels, 4 Beadswell Lane – APPROVED
- b. **23/00131/PCD** – Discharge of Conditions, The Old Rectory, Rectory End – APPROVED
- c. **22/01855/FUL** – Change of use to dog day-care business, land at Scotland Lane. – REFUSED
- d. **23/00096/FUL** – Rear Extension, Old Coach House, Main Street - APPROVED

Decisions Pending -

- a. **23/00183/FUL** – Front & rear extensions, Squirrels Leap, The Lea, Main Street

**22/175 Finances –**

- a. The clerk presented details of expenditure and income to date in the current financial year and an estimate of the anticipated out-turn for 2022-23. The information was noted and approved.
- b. The clerk presented details of the anticipated items of expenditure and income for March. These were considered and approved

**22/176 Community Matters**

- a. The current position regarding the possibility of providing a children’s play area in the village was considered and the initial (informal) response from Burton Village Land Ltd was welcomed. It was resolved to await the formal reply from the company prior to any further action on the matter.
- b. Due to illness, it was resolved to postpone the defibrillator training until later in the year.
- c. Discussions on the drafting and publication of a newsletter were held over until the next meeting.

**22/177 Correspondence for Discussion**

- a. The clerk reported receipt of details from LCC regarding the Demand Responsive Transport scheme. These were noted by the council.
- b. The clerk presented details of the revised Community Ownership Fund which had been circulated by HDC. These were noted by the council.

**22/178 Correspondence for Information**

- a. The clerk presented advice from HDC on the timetable for the nomination of candidates for the forthcoming local elections together with advice regarding the completion and submission of nomination papers. This was noted by the council.
- b. He also reported receipt of information from LCC regarding proposed works to two trees on Back Lane.

**22/179 - Items for the next agenda –** The King’s Coronation / Dog Day-Care activities, Scotland Lane / Parish Newsletter / Financial Out-turn, Bank Reconciliations and Closure of Accounts for 2022-23

**22/180 - Date of next meetings –** 18<sup>th</sup> April 2023

**22/181 - Exclusion of the Public**

No confidential matters were considered at the meeting.

**Signed**

**Date**

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## Annex A

MARCH						EXPENDITURE			INCOME
107	Vodafone Mobile (Feb invoice)	1 Administration	1.9 - Telephone	01.03.23	E	9.17	1.83	11.00	
108	HDC Lotto	5 Income	5.2 - Misc	13.03.23	I				2.00
109	Bank Interest (Mar)	5 Income	5.2 - Misc	10.03.23	I				5.06
110	Internal Audit	1 Administration	1.1 - Audit	24.03.23	E	180.00	0.00	180.00	
111	HMRC - PAYE (Mar)	3 Staffing	3.2 - PAYE	28.03.23	E	146.40	0.00	146.40	
112	Clerk - Salary (Mar)	3 Staffing	3.3 - Salaries	28.03.23	E	219.89	0.00	219.89	
113	Plusnet Broadband	1 Administration	1.2 - Broadband	28.03.23	E	24.06	4.81	28.87	
114	Vodafone Mobile (Mar invoice)	1 Administration	1.9 - Telephone	28.03.23	E	9.17	1.83	11.00	
115	Dog Waste Bin Emptying (Oct-Dec)	2 Community	2.3 - Dog waste bins	29.03.23	E	95.70	19.14	114.84	
116	Xmas tree	2 Community	2.9 - Village Maintenance		E	125.00	25.00	150.00	
<b>Monthly Total</b>						<b>809.39</b>	<b>52.61</b>	<b>862.00</b>	<b>7.06</b>