

BURTON OVERY PARISH COUNCIL

MINUTES OF A MEETING HELD – Thursday 18th October 2022 at 7.30pm

Present: Cllr Bob Warwick
Cllr Nina Garner
Cllr Bob Pain
The Clerk

22/084 **Apologies** – Cllr Sarah Rankine and Cllr Dave Fletcher

22/085 **Questions from members of the public** – No members of the public were present at the meeting.

22/086 **Declarations of interest** – Cllr Garner declared an interest in item 22/091b as the applicant and excluded herself from the meeting for this item.

22/087 **Approval of Minutes of the parish council meeting on 27.09.22** – Approved and signed by Cllr Warwick.

22/088 **Matters arising not on the current agenda / Minutes Action Update**
Updates on all actions were noted or were dealt with on the agenda. Item 22/078g would remain pending until Spring 2023 and all unresolved actions would remain on the list.

22/089 **Council asset safety checks** – No current issues were reported. The review of assets scheduled for annual inspection would be looked at next month.

22/090 **Christmas Tree Arrangements**
Cllr Warwick reported on recent discussions Cllr Fletcher outside of the meeting – Cllr Fletcher had agreed to make arrangements again this year for the procurement of the Christmas Tree.
The meeting agreed that additional lights and batteries would be purchased to make the display more effective.
It was also agreed in principle that a ‘switch-on’ event would be arranged with the council providing suitable seasonal refreshments. The details of this would be considered at the next meeting.

22/091 **Planning applications to consider** –
The following applications were considered at the meeting: -
a. **22/01709/FUL** – Erection of outbuilding, Cantu, Beadswell Lane.

b. **22/01713/TCA** – Works to Tree (Fell Holly), The Laggan, Scotland Lane

c. **22/01732/PCD** – Discharge of Conditions (archaeological / construction management), 3 Baileys Lane

d. **22/01759/TCA** – Works to Trees, The Higher House, Main Street

The council resolved to submit no comments in relation to all these four applications. (Cllr Garner took no part in the consideration of item b)).

22/092 Planning decisions taken by HDC

There had been no planning enforcement activity since the last meeting of the parish council.

The following decisions were noted –

- a. **22/01300/CLU** – Certificate of Lawful Use for dog day-care, land at Scotland Lane – REFUSED. The clerk was asked to find out from HDC planning enforcement team what the next steps would be in relation to this as the business was continuing to operate.
- b. **22/01690/TCA** – works to trees, Curlieu Cottage, Elms Lane - APPROVED

The following decision remained pending -

- a. **22/00597/AGR** - Erection of an agricultural building, Land East of Burton Overy Lane
- b. **21/00672 & 673/ FUL** – Discharge of Conditions, Ivy Cottage, Rectory End
- c. **22/01632/FUL** – Conversion of redundant agricultural building to residential, Manor Farm, Back Lane
- d. **22/01628/TCA** – Works to Tree (fell sycamore), Manor Farm, Back Lane
- e. **22/01687/FUL** – Ground and first floor extensions, Willowbank, Back Lane

The clerk reported that he had been in contact with the planning officers regarding a) and b) above, which had been outstanding for many months. The planning officers had indicated that they would seek to bring these applications to a conclusion.

22/093 Finances –

- a. The bank statements as at 30th September 2022 were noted and endorsed, with balances showing Reserve Acct - £14,457.20; Current Acct - £5,024.88. The statements were reconciled with the Cashbook and the bank reconciliation at 30th September was agreed. Cllr Garner was asked to countersign the relevant documents.
- b. The clerk presented details of the parish council's budget position at 30th September and a discussion took place on actual v anticipated expenditure at this

half-year position. Expenditure and income were broadly in line with what was expected and the current position and documentation were approved by the council.

- c. Payments and receipts (to be) made during October (See Annex A) were considered and endorsed / approved for payment. Payment of invoice number 100143541, (Total cost £3,373.69 incl. VAT - Streetlight LED conversion costs) was also agreed for payment. Cllr Pain asked if it was possible to ascertain from Leicestershire County Council how much the electricity charges for street lighting was likely to increase in the coming months having regard to the current increase in energy costs.

22/094 Community Matters

- a. Planting displays in the three verge planters were felt to be sound at the current time.
- b. Cllr Pain reported on the research he had undertaken on the potential provision of play equipment which had been discussed at the last meeting. He had obtained brochures, queried what equipment might be favoured and had looked at potential costs. Progress on the issue would be dependent on the willingness of Burton Overy Land Ltd to release some land for this initiative and their response was awaited on this. Cllr Pain undertook to continue to research the matter in more detail.
- c. The clerk briefly outlined the position regarding the review of Neighbourhood Plans. He was asked to bring a more formal report to the next meeting on this matter.

22/095 Correspondence for Discussion

- a. Items a) b) and c) were noted as not being particularly relevant to Burton Overy at the current time.
- b. Item d) was noted and it was agreed that some publicity would be circulated by the parish council about Local Democracy Week between 14th and 20th November, which coincided with the next parish council meeting.

22/096 Correspondence for Information

- a. The clerk reported information received from the County Council via LRALC regarding the budgetary pressures being faced by the County Council. This was noted.
- b. The clerk reported receipt of notification from LRALC that internal audit fees would remain the same for the current year as for 2021-22. The council noted this and agreed to commission LRALC to undertake the internal audit on behalf of the parish council for the current year.

22/097 - Items for the next agenda – SLCC membership / Neighbourhood Plan (preparations for review) / Christmas arrangements / Play equipment (& VAT status on this).

22/098 - Date of next meeting – 15th November 2022

22/099 - Exclusion of the Public

No confidential matters were considered at the meeting.

Signed**Date**

Annex A

OCTOBER						EXPENDITURE			INCOME
62	Bank Interest (Oct)	5 Income	5.2 - Misc	11.10.22	I				0.48
63	HDC Lotto	5 Income	5.2 - Misc	12.10.22	I				2.00
64	HMRC - PAYE (Oct)	3 Staffing	3.2 - PAYE	28.10.22	E	134.80	0.00	134.80	
65	Clerk - Salary (Oct)	3 Staffing	3.3 - Salaries	28.10.22	E	202.71	0.00	202.71	
66	Clerk - Expenses (Nov 21-Sept 22)	3 Staffing	3.5 Training & Expenses	28.10.22	E	116.99	0.00	116.99	
67	Plusnet Broadband	1 Administration	1.2 - Broadband	29.10.22	E	24.06	4.81	28.87	
68	Vodafone Mobile	1 Administration	1.9 - Telephone	29.10.22	E	9.17	1.83	11.00	