

# BURTON OVERY PARISH COUNCIL

## 9MINUTES OF A MEETING HELD – Tuesday 19<sup>th</sup> September 2023 at 7.30pm

**Present:** Cllr Bob Warwick  
Cllr Sarah Rankine  
Cllr Bob Pain  
Cllr Dave Fletcher  
Cllr Nina Garner

The Clerk

**23/059 Apologies** – None

**23/060 Declarations of Interest** – Cllr Rankine declared a personal interest in agenda item 23/068b

**23/061 Questions from members of the public** – No members of the public were present at the meeting.

**23/062 Approval of Minutes of the parish council meeting on 18.07.23** – Approved and signed by Cllr Warwick.

**23/063 Matters arising not on the current agenda / Minutes Action Update**

Updates and progress on all actions included in Appendix B of the paperwork was noted or dealt with on the agenda.

23/021d – Cllr Rankine advised the meeting that Nature Spot had responded to her enquiry and had agreed to make a site visit to advise on pond development at the appropriate time.

Cllr Pain undertook to forward details of interest paying bank accounts to the clerk for further investigation.

**23/064 Council asset safety checks** – No issues of concern were reported other than the writing on the defibrillator direction signs was in need of re-doing.

**23/065 Christmas 2023 Arrangements**

It was agreed that the arrangements for 2023 would mirror those provided in 2022 but that efforts would be made to coordinate the erection of the Christmas tree with the Christmas tree festival organised by the church.

**23/066 Neighbourhood Plan Review**

Cllr Warwick summarised the current position. It was agreed that there was no current need to undertake any significant review of the Neighbourhood Plan. However, it was resolved that –

- a. The clerk investigates the scope and costs of the recent review of the East Langton PC Neighbourhood Plan and make contact with YourLocale planning consultancy who supported East Langton with the review process; and
- b. The Chairman and Clerk work on reviewing the wording and current relevance of the Neighbourhood Plan text over the next few months and report back to the parish council on any proposed updates.

**23/067 Vehicle Activated Speed Signs**

The clerk presented details of the advice available via the Leicestershire County Council website on the installation of mobile vehicle activated signs which councillors gave full consideration to.

It was resolved that the clerk make contact with the relevant LCC staff to investigate any traffic calming options that may be appropriate for Burton Overy.

**23/068 Planning applications to consider –**

- a. 23/01123/TCA – Overton Cottage, Main Street – works to trees. No objections were raised.
- b. 23/01120/FUL – Corner Thatch, Bell Lane – installation of untethered electric vehicle charging point. No objections were raised (Cllr Rankine took no part in discussions on this matter)
- c. 23/01179/FUL – Land adjacent to The Springs, Carlton Lane – erection of new dwelling in garden to The Springs. The council was encouraged by the consideration and thought which had gone in to the proposal as submitted. However, it was resolved to submit an objection on the basis that some of the proposed new dwelling lay outside of the limits to development defined in the Neighbourhood Plan and in relation to the incursion of the proposed long rear garden into open countryside to the rear of the property.
- d. 23/01192/TCA – Cantu, Beadswell Lane, Works to Tree. No objections were raised.

**23/069 Planning Decisions to Note**

Enforcement Updates

**22/01855/FUL** – Dog day-care business, Land off Scotland Lane. The clerk advised that the parish council's objections to the appeal had been submitted by email to the Planning Inspectorate within the time period requested and that this had been acknowledged. The response of the Planning Inspectorate was still awaited.

Decisions Made

- a. **23/00836/PCD** – Manor Farm, Back Lane – discharge of conditions (archaeology, ecology & contamination) - APPROVED
- b. **23/00993/FUL** – Grimscote, Scotland Lane – Rear extension – APPROVED

- c. **23/01011/FUL** – 2 Baileys Lane – side and rear extensions, removal of chimneys and works to trees – APPROVED (the clerk was asked to make contact with the case officer to request a copy of his evaluation of this proposal)

Decisions Pending -

- a. **23/00722/FUL** - Burton Brook Farm, London Road - Demolition of the existing dwelling and erection of replacement dwelling

**23/070 Financial Matters**

- a. The clerk presented the banking statements to the end of August 2023 showing balances of £360.12 on the current account and £10,503.71 on the reserve account. The position was noted and approved by the council.
- b. The clerk presented details of the actual and anticipated items of expenditure and income for the months of August and September at Appendix F of the agenda paperwork. These were approved by the council including the transfer of £5000 from the current account to the reserve account following receipt of the second instalment of the precept.

**23/071 Community Matters**

- a. The clerk presented a photograph of an example of a commemorative plaque for the Coronation Rose. It was resolved to acquire the proposed plaque with the wording agreed at the meeting.
- b. Cllr Warwick confirm arrangements with other councillors for assisting with the development of pond biodiversity in the village during November.
- c. Cllr Warwick raised a query regarding recent sales activity on Burton Overy Village Forum WhatsApp Group. It was resolved to take no action on this matter.

**23/072 Correspondence for Discussion**

- a. The clerk outlined the content of email correspondence received from a resident of Beadswell Lane. The actions of the clerk in referring the complainant to the County Council (LCC) were noted and approved. However, the clerk was asked to submit a notification to LCC on behalf of the parish council regarding the overgrown hedges obstructing Beadswell Lane and Town Street, the condition of the pavement in Town Street and the general (blocked) condition of road gullies throughout the village.

**23/073 Correspondence for Information** (including items received following publication of the agenda)

- a. The clerk advised the meeting that the broadband service provided at the village hall had been renewed with Vodafone on 4<sup>th</sup> September; Plusnet having pulled out of the business broadband service provision. This action was noted and endorsed and the new router password circulated.
- b. The clerk reported that he had received a pdf copy of the Definitive Footpath Map for Burton Overy from the County Council, which had been circulated with the agenda.

- c. The clerk circulated information received from the County Council on the availability of Home (insulation) Upgrade Grants. It was requested that a copy of information leaflet be posted on the PC Noticeboard.
- d. The clerk circulated information received from Harborough District Council on the initiative being undertaken by HDC on the installation of public charging points for electric vehicles.

**23/074 - Items for the next agenda – Budget position at 3<sup>rd</sup> quarter / Bank reconciliation / Christmas 2023 arrangements / village maintenance issues.**

**23/075 - Date of next meetings – 17<sup>th</sup> October 2023**

**23/076 - Exclusion of the Public**

No confidential matters were considered at the meeting.

**Signed**

**Date**

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## Annex A

AUGUST						EXPENDITURE			INCOME
Voucher No.	Description of item	Cost Centre	Cost Code	Date	Expenditure or Income	Net Amount	VAT	TOTAL	
43	Misc. Income (HDC Lotto)	5 Income	5.2 - Misc.	08.08.23	I				2.50
44	Bank Interest (Aug)	5 Income	5.2 - Bank Interest	09.08.23	I				8.01
45	Parish Online (Mapping)	3 Staffing	3.4 - Subscriptions	20.08.23	E	50.00	10.00	60.00	
46	Vodafone Mobile (Aug)	1 Administration	1.9 - Telephone	27.08.23	E	10.46	2.08	12.54	
47	HMRC - PAYE (Aug)	3 Staffing	3.2 - PAYE	28.08.23	E	146.40	0.00	146.40	
48	Clerk - Salary (Aug)	3 Staffing	3.3 - Salaries	28.08.23	E	219.89	0.00	219.89	
49	Plusnet Broadband	1 Administration	1.2 - Broadband	29.08.23	E	24.06	4.81	28.87	
Monthly Total						450.81	16.89	467.70	10.51
SEPTEMBER						EXPENDITURE			INCOME
Voucher No.	Description of item	Cost Centre	Cost Code	Date	Expenditure or Income	Net Amount	VAT	TOTAL	
50	Misc. Income (HDC Lotto)	5 Income	5.2 - Misc.	13.09.23	I				2.00
51	Bank Interest (Sept)	5 Income	5.2 - Bank Interest	13.09.23	I				9.81
52	Grass Cutting	2 Community	2.9 - Village Maintenance	14.09.23	E	150.00	0.00	150.00	
53	Precept (2)	5 Income	5.1 - Precept	14.09.23	I				7,356.50
54	Vodafone Mobile (Sept)	1 Administration	1.9 - Phone - Bband	27.09.23	E	26.42	5.28	31.70	
55	HMRC - PAYE (Sept)	3 Staffing	3.2 - PAYE	28.09.23	E	146.40	0.00	146.40	
56	Clerk - Salary (Sept)	3 Staffing	3.3 - Salaries	28.09.23	E	219.89	0.00	219.89	
Monthly Total						542.71	5.28	547.99	7,368.31