

Bank reconciliation

Name of smaller authority: **Burton Overy Parish Council**

County area (local councils and parish meetings only): **Leicestershire**

Financial year ending 31 March 2018

Prepared by Kate Barker, Parish Council Clerk & Responsible Financial officer

Date 11.04.18

Balance per bank statements as at 31 March 2018:	£	£
Treasurer's Account	1222	
Instant Access Account	4440	
	<hr/>	5662
Petty cash float (if applicable) N/A		
Less: any un-presented cheques at 31 March 2018	360	
Cheque 617		
Outstanding balance from cheque 613	1	
	<hr/>	361
Add: any un-banked cash at 31 March 2018 N/A		
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Net balances as at 31 March 2018 (Box 8)		<hr/> 5301

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

	9734
Opening Balance 1 April 2017 (Prior year Box 8)	
Add: Receipts in the year	11445
Less: Payments in the year	15878
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Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	5301
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