

# BURTON OVERY PARISH COUNCIL

## MINUTES OF A MEETING HELD – Tuesday 21<sup>st</sup> September 2021 at 7.30pm

- Present:** Cllr Bob Warwick  
Cllr Sarah Rankine  
Cllr Dave Fletcher  
Cllr Bob Pain  
Cllr Nina Garner  
The Clerk
- 21/094**      **Apologies** – None
- 21/095**      **Questions from members of the public** – no members of the public were present at the meeting.
- 21/096**      **Declarations of interest** – none
- 21/097**      **Approval of Minutes of the (extra-ordinary) parish council meeting on 23.08.21** – Approved and signed by Cllr Warwick.
- 21/098**      **Matters arising not on the current agenda / Minutes Action Update**  
Updates on all current actions were noted. The clerk was asked to ensure that progress on current planning enforcement activity was monitored. It was noted that the planning application for the redevelopment of Scotland House had recently been withdrawn by the applicant.
- 21/099**      **Emergency Covid 19 information and measures arising between meetings** – None.
- 21/100**      **Council asset safety checks** – no adverse issues were reported. A review of responsibilities for routine checking of the assets would take place at the next meeting.
- 21/101**      **Councillor Vacancy**  
Following the recent publicity in the village to invite applications as a co-opted councillor an expression of interest had been received from Nina Garner, who was present at the meeting. Mrs Garner gave a brief outline of her village interests and her co-option was proposed by Cllr Bob Pain and seconded by Cllr Dave Fletcher. It was resolved that Nina Garner be co-opted as a parish councillor with immediate effect.

**21/102 Planning matters to consider –**

- a. 21/01601/PCD - Discharge of condition 3 (materials) and condition 4 (landscaping) of 18/01535/FUL, 4 Baileys Lane, Burton Overy. This application was noted with no further comment
- b. 21/01626/TCA - Works to trees (fell), The Old Rectory, Rectory End. This application was noted and the clerk asked to request whether the planning authority could require the planting of a replacement tree in an alternative location on the site to compensate for the loss of tree T1 on the plan.

**21/103 Planning decisions taken by HDC (update on enforcement issues)**

The clerk presented the recent update provided by the HDC enforcement team on the three active enforcement cases in the village. It was agreed that progress would continue to be monitored.

**21/104 Finances –**

- a. The bank statement relating to the month of August, presented as Appendix C of the agenda, was noted and agreed.
- b. Payments to be made during September (listed in Appendix D of the agenda papers) were considered and endorsed / approved for payment, including the costs (£45) of the recent councillor training course if it was not possible to have these waived (the clerk was asked to pursue this).

**21/105 Community Matters –**

- a. The council considered the option of hosting a defibrillator training session for residents on an evening during late October or November at the village hall. The clerk was asked to check the availability of the village hall prior to any further arrangements being pursued.
- b. Cllr Warwick presented proposals for the revision of the village WhatsApp Groups as the community emerges from the Covid 19 pandemic. The proposals were to replace the current groups with a Village Forum 'chat' group and a Village Notice Board. It was agreed that the proposed changes should be implemented from mid-October accompanied by a link to explanatory information on the parish council website.
- c. Cllr Pain updated the meeting on progress he was making on updating the village directory. This would need further input from a number of individuals and organisations in the village and it was agreed to consider the matter further at the next meeting.
- d. Cllr Warwick highlighted the proposals for The Big Lunch to celebrate the Queen's Platinum Jubilee on Sunday 5<sup>th</sup> June 2022. The parish council was holding £500 in reserve to contribute towards such activities and Cllr Warwick undertook to check whether the village hall management committee was planning any event on the day in order that efforts could be coordinated.
- e. Cllr Warwick reminded the meeting of discussions which had taken place last year regarding the potential for the designation of Scotland Thicket as a village green.

The clerk was asked to pursue this possibility in consultation with Cllr Fletcher and report back progress and implications to a future meeting of the council.

- f. Cllr Warwick sought the views of the council on whether the parish council should consider becoming more proactive in securing more effective maintenance of verges and hedges around the village. It was agreed that any overgrown hedges causing an obstruction to the highway should be reported in the first instance to the County Council and that consideration be given to including a budget provision for undertaking such maintenance activities in the parish council budget for 2022-23.
- g. The council briefly considered opportunities which might be available via the use of the LCC Members' Highway Fund. It was agreed to seek further feedback and guidance from County Councillor Feltham from the first batch of successful local schemes.

**21/106 - Correspondence for discussion**

- a. Cllr Rankine sought the council's views on correspondence from Harborough DC outlining grant opportunities for community-based projects to improve open spaces in local communities. She suggested applying to the fund to support the provision of planters at the three roadside entrances to the village. The council was supporting of this proposal and agreed that Cllr Rankine should pursue a grant application in consultation with the clerk and that any requirement for match funding should be considered during the budget preparation process for 2022-23.
- b. The clerk reported receipt of correspondence from Eco-Green Communities advertising the availability of dog waste bag dispensers. The council noted receipt of the correspondence.
- c. The clerk reported receipt of correspondence from the Leicestershire & Rutland Clinical Commissioning Group inviting applications from local individuals interested in becoming members of the Public & Patient Involvement Group. The council noted receipt of the correspondence.
- d. It had been reported to the council that the lamp post and street light on Beadswell Lane was in danger of being covered over by ivy growing from the adjacent hedge. Cllr Warwick agreed to investigate the ownership of the hedge.

**21/107 - Correspondence for information**

The clerk reported having received correspondence from: -

- a. LCC regarding a Temporary Traffic Regulation Order giving advanced knowledge of proposals to close Oaks Road on 7<sup>th</sup> October for one day to facilitate carriageway repairs.
- b. Lloyd Bank relating to the revision of signatories on the bank mandate. The revised mandate was signed by the designated councillors. The council also agreed to the transfer of £5000 from the parish council's current account to the Reserve account.

**21/108 - Items for the next agenda – Village Directory Update / Defibrillator Training / village maintenance / half-year financial reports / Review of safety check allocations**

**21/109 - Date of next meeting – 14<sup>th</sup> October 2021 (to be confirmed subject to availability of village hall)**

**21/110 - Exclusion of the Public**  
No confidential matters were considered at the meeting.

**The meeting finished at 9.25pm**

**Signed**

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**Date**

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