

# BURTON OVERY PARISH COUNCIL

## MINUTES OF A MEETING HELD – Tuesday 16<sup>th</sup> February 2021 at 7.30pm

**Present:** Cllr Carolyn Carson (Chairperson)  
Cllr Kate Goddard  
Cllr Dave Fletcher  
Cllr Sarah Rankine  
Cllr Bob Warwick  
The Clerk

**20/346 Apologies** – none

**20/347 Questions from members of the public** – no members of the public were present at the meeting.

**20/348 Declarations of interest** – none

**20/349 Approval of Minutes of the parish council meeting on 19.01.21** – Subject to the correction of minute 20/332 to read Farndon Lodge and Sunnyside in substitution for Scotland House these were approved and signed by the chairperson.

**20/350 Matters arising not on the agenda** –  
Cllr Rankine reported an attempted App scam on her phone which may have affected the parish banking App. The clerk was asked to check ongoing security with the bank.  
Cllr Goddard reported that the village hall committee had agreed to provide parish councillors with an additional key for the village hall.  
Cllr Carson reported that no response had been received from the approach made regarding the erection of a satellite dish on the front elevation of Scotland House. The clerk was asked to advise Harborough DC accordingly.

**20/351 Emergency Covid 19 information and measures arising between meetings** – no changes in the situation other than to note the continuing roll-out of the vaccination programme and the up-to-date information published on the website of South Leicestershire Medical Group - <https://www.southleicestershiremedicalgroup.co.uk/news/>

**20/352 Council asset safety checks** – no adverse issues were reported although a question was raised whether the village would benefit from a second defibrillator. This was deferred for consideration at the next meeting after

Cllr Warwick had approached the Barber family, owners of the Dairy, where a second defibrillator could be sited.

Cllr Carson queried whether it might be beneficial to post a link to the YouTube CPR training video on the parish council website and undertook to research this.

**20/353 Planning applications to consider –**

- a. **Ref.No: 21/00061/TCA, Copperfield, Beadswell Lane** – it was resolved to submit the following comments:-

*The parish council has no objection in principle to the proposal, subject to any comments by Harborough District Council arboriculturists.*

*Although we recognize the very attractive nature of the tree proposed for felling, we appreciate the adverse impacts it is having on the surrounding ground and we note the comments in the application that the intention is to replace it with a more suitable species.*

- b. **Ref.No: 21/00189/FUL, Curlieu Cottage, Elms Lane** – no objections.

**20/354 Planning decisions taken by HDC – all noted as follows:-**

- a. **Ref. No. - 20/01942/TCA** - 2 Baileys Lane, Burton Overy - Works to fell trees (2) – Approved.

- b. **Ref. No. - 21/00043/AGR** - Burton Overy Grange, Mayns Lane - Prior Notification for the erection of two agricultural buildings – Approved.

- c. **Ref. No. - 20/01969/FUL** - Wheatridge, Main Street - Removal of existing garage and rebuild, erection of rear extension/link to annex with extension, part rebuild of roof and alterations to openings to include 3x rooflights to rear roof plane of main dwelling and raise the roof height of part of the glass box extension by 125mm – Approved.

**20/355 Finances –**

- a. Payments made during January (listed in Appendix B of the agenda papers) were agreed.

- b. Payments to be made during February (attached at Appendix C of the agenda papers) were noted and approved, including the annual fee to 2Commune Ltd for website hosting and councillor webmail addresses. The clerk was asked to work with councillors to ensure all webmail addresses were working effectively and list this matter as an item on the agenda of the next meeting.

The clerk also reported the receipt (following publication of the agenda) of the annual invoice from Leics County Council for streetlight maintenance and power supply in the sum of £594.79 (plus vat). The payment of this was also approved.

- c. Proposals for application to the bank for a business debit card, following the cancellation of that associated with Kate Barker (previous clerk) were considered and approved.

**20/356 Arrangements for Recruitment of Replacement Councillor**

Cllr Carson confirmed her intention to step down as parish councillor and Chairperson of the parish council during March and that her last meeting would be on 16<sup>th</sup> March 2021. The clerk was asked to make contact with Harborough DC governance staff to ensure the correct process would be implemented when appropriate. The matter would be considered again at the next meeting.

**20/357 - Community Matters –**

- a. Cllr Carson undertook to draft articles for the next newsletter and asked for relevant contributions from colleagues. She would also check whether the Church would be producing anything for circulation in the village with a view to coordinating these. The clerk was asked to obtain costings for printed copies.
- b. Cllrs Rankine and Goddard updated the meeting on the establishment of the wildflower verge on Back Lane, the erection of Purple Hearts to identify the site and the base-level survey of species to be undertaken by NatureSpot in late May / early June. There had been a positive response from many residents to messages which had been circulated on the village WhatsApp groups. Photographs would be uploaded onto the NatureSpot website as the verges matured. Cllr Carson undertook to notify the Burton Overy Land Company of the progress.
- c. Cllr Carson advised the meeting that a village resident (Graham Thompson), whose family had acquired many historic photographs of the village, had agreed to make these available as a resource for a local history project. He had suggested this could be hosted via a Cloud storage facility which could be accessed at anytime by anyone interested. The clerk was asked to approach the parish council's data storage suppliers for details of capacities and relevant costings.
- d. Cllr Goddard reported that a 'start-up' meeting had taken place on developing climate change initiatives in the village and that the members would be developing a questionnaire for residents to gauge specific interests across the community.

**20/358 - Correspondence for information**

The clerk briefed councillors on correspondence recently received including: -

- a. From the Census 2021 Engagement Manger for Harborough containing an advisory booklet for local councillors and a general publicity leaflet
- b. A web-link from Leics. County Council to the interactive gritting route map for the county;
- c. CPRE seeking support for a petition calling for government to give urgent attention to ensuring every rural community is provided with a reliable bus service;

It was agreed that the clerk should circulate information on all three matters to parish councillors by e-mail and copy relevant information and links onto the community WhatsApp groups.

**20/359 - Correspondence for discussion**

The clerk reported having received correspondence from:-

- a. Leics. County Council on their proposals for developing a Cycling and Walking Strategy. It was agreed that this should be noted at this stage and that it may become an element of the climate change initiatives being considered locally;

- b. British Heart Foundation regarding registration of the defibrillator on 'The Circuit' national database to support the ambulance service. The clerk was asked to ensure that the village defibrillator was registered with this network and to check the radius that identifies it to the emergency services.

**20/360 - Items for the next agenda** - Councillor recruitment / Second Village Defibrillator / Webmail usage / Cloud storage for Local History project.

**20/361 - Date of next meeting - 16<sup>th</sup> March 2021 at 7.30pm**

**20/362 - Exclusion of the Public**  
No confidential matters were considered at the meeting.

**The meeting finished at 08.45pm**

**Signed**

**Date**

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