

BURTON OVERY PARISH COUNCIL

MINUTES OF A MEETING HELD – Thursday 14th December 2021 at 7.30pm

- Present:** Cllr Bob Warwick
Cllr Sarah Rankine
Cllr Dave Fletcher
Cllr Bob Pain
Cllr Nina Garner
The Clerk
- 21/142 Apologies** – None
- 21/143 Questions from members of the public** – Three members of the public were present, all in connection with item 21/148. The Chair agreed to deal with their comments and questions during consideration of the relevant item which was brought forward for earlier consideration on the agenda.
- 21/144 Declarations of interest** – none
- 21/145 Approval of Minutes of the parish council meeting on 16.11.21** – Approved and signed by Cllr Warwick.
- 21/146 Matters arising not on the current agenda / Minutes Action Update**
Updates on all actions were noted, some of which appeared on the agenda of this meeting. The Declaration of Register of Interests of Cllr Garner would need to be posted by the Clerk on the parish council website.
- 21/147 Council asset safety checks** – no adverse issues were reported in relation to the assets.
A discussion took place on responsibilities for the provision, maintenance and upkeep of grit bins in the village. The clerk advised the meeting of the current guidance published by LCC. The clerk was asked to clarify this position with LCC prior to taking any further action.
- 21/148 Planning matters to consider** –
- a. **21/02032/FUL** - Subdivision of dwelling to recreate 3 dwellings; 1 - 3 Oswin Cottages, Town Street.
The Chairman invited the members of the public (the applicant and two concerned local residents) to make their observations on this application. A number of questions and points of clarification were then raised by councillors which were addressed by the members of the public.

The council then considered the relative merits and impact of the application on the local community and its relation to the Burton Overy Neighbourhood Plan.

After further consideration it was resolved to submit a letter of objection to the planning authority regarding the application.

21/149 Planning decisions taken by HDC

The following decisions were noted -

- a. **21/01838/FUL** – Ground & First Floor Extensions, Willowbank, Back Lane – **REFUSED**
- b. **21/01923/TCA** – Works to trees (fell) – 3 Baileys Lane - **APPROVED** – The clerk was asked to ascertain the decision-making protocol used by HDC regarding this decision
- c. **21/00673/LBC** – Demolition of existing prefabricated double garage and construction of replacement single storey garage, repair and reinstatement of existing boundary walls, and demolition and replacement of the part front boundary wall including the addition of new gates, Ivy Cottage Rectory End – **GRANTED**
- d. **21/01671/FUL** - Erection of five holiday lodges, Land off Carlton Lane - **REFUSED**
- e. **21/01729/TCA** – Works to trees (fell) - Kings Orchard, Scotland Lane. - **GRANTED**
- f. **21/01601/PCD** - Discharge of condition 3 (materials) and condition 4 (landscaping) of 18/01535/FUL - 4 Baileys Lane - **GRANTED**

21/150 Kibworth Neighbourhood Plan Review –

The consultation on the proposed review of Kibworth NP was noted without further comment. However, the council felt that the NP review process would be something to plan for in Burton Overy during the next 18 months with some attention being paid to the extent of open spaces in the village, the value of trees to the Conservation Area and car parking provision around the village.

21/151 Finances –

- a. The bank statement as at 30th November was noted.
- b. Payments (to be) made during December (See Annex A) were considered and endorsed / approved for payment.
- c. The council considered the revised (second) draft of a proposed budget for 2022-23. The budget proposal presented at the meeting was approved as the basis for setting the precept for the financial year 2022-23.

21/152 Policies Review & Adoption

The clerk presented drafts of the (revised) Equalities Policy and the Safeguarding Policy for consideration and comment. The council resolved to

adopt these policies as presented at the meeting subject to them being reviewed in accordance with the dates recommended.

21/153 Community Matters –

- a. Cllr Pain reported that a final draft of the village directory was now complete. The clerk was asked to circulate this final draft for consideration by all councillors prior to its final publication in the new year.
- b. Cllr Rankine updated the meeting on the proposals to install planters in the roadside verge adjacent to the village entrance signs on Mayns Lane, Carlton Lane and Washbrook Lane. Firm quotations were being actively sought for the works in order to support the grant application to Harborough DC. The approval of the highway authority had now been granted for the work.
- c. The chairman updated the meeting on the success of the recent training session for defibrillator operation. A total of 19 people had attended the training and had commented how useful they found the session. Two queries were raised during the training: first, whether the defibrillator at the village hall was in the best location (sited along the side of the building down a poorly lit footpath), and, secondly, whether an additional defibrillator was needed towards the southern end of the village. Cllr Pain undertook to investigate these matters and report back to the council.

21/154 - Correspondence for discussion

- a. The clerk presented details of correspondence from the United Charities of Burton Overy. The correspondence sought the council's consideration of the appointment of two trustees to the Charity. It was resolved to re-appoint Julian Swain and Mary Parker as Representative Trustees of the United Charities

21/155 - Correspondence for information

- a. The proposals for revision of the operating timetable for bus service X3 were noted.
- b. The clerk reported receipt of information from Harborough DC on the availability and costs of the Harborough Lifeline Service. It was resolved that this should be published on the village Noticeboard WhatsApp Group and noted that the clerk had posted a leaflet on the Parish Council Noticeboard on Main Street.
- c. The clerk advised of receipt of information from Leicestershire CC, since the publication of the agenda, on the LCC Gigahubs project. The clerk was asked to find out more information on this project to ascertain its relevance to Burton Overy.
- d. Cllr Fletcher sought the views of the council on whether a Christmas tree should be provided this year in the village in the same manner as it had in 2020. The council agreed to the proposal and Cllr Fletcher undertook to make all necessary arrangements.

21/156 - Items for the next agenda – Precept 2022-23 / Defibrillator provision.

21/157 - Date of next meeting – 18th January 2022

21/158 - Exclusion of the Public

No confidential matters were considered at the meeting.

Signed**Date**

Annex A

DECEMBER						EXPENDITURE			INCOME
64	Zoom	Admin	1.10 - Zoom	06.12.21	E	11.99	2.40	14.39	
65	LRALC	Staffing	3.5 - Training & Expenses	10.12.21	E	45.00	0.00	45.00	
66	Interest Received (Dec)	Income	5.2 - Misc.	10.12.21	I	0.00	0.00	0.00	0.09
67	HMRC (Dec)	Staffing	3.2 - PAYE	20.12.21	E	130.00	0.00	130.00	
68	Clerk Salary (Dec)	Staffing	3.3 - Salaries	28.12.21	E	195.14	0.00	195.14	
69	Grange Farm (Xmas Tree)	Community	2.5 - Grants / Donations	28.12.21	E	83.34	16.66	100.00	
70	Plusnet	Admin	1.2 - Broadband	29.12.21	E	5.73	1.15	6.88	
Monthly Total						20.21	491.41	0.09	