

**BURTON OVERY VILLAGE HALL**  
**MANAGEMENT COMMITTEE**



**MINUTES of the Management Committee Meeting held on  
Monday 27<sup>th</sup> July 2020 - 7.30pm in the Village Hall.**

**PRESENT:** Arthur Buckley Chairman; Lilian Bent; Jane Chandler; Kate Goddard; Norma Hillas; Nick Jones; Sally Muir; John Pollard; Graham Thompson

**APOLOGIES:** Sarah Cripps; Katrina Inchley; Helen Johnson; Caroline Ramsey; Adele Walls

MINUTES of the meeting held on Monday 25<sup>th</sup> Nov 2019 had been circulated.

We are sad to note the death of Joan Stephens, a stalwart of this committee for over 30 years, who predeceased her husband Peter by only 10 days. Joan's contribution to the life of this village was outstanding and her Millennium Book of the history of the village will serve towards her legacy.

Sally advised that Joan had accumulated a large number of china teapots and the family had indicated that they would donate some to the village hall collection for use at future events. In return, the Flower Club would be making a donation to a charity of the family's choice.

It was agreed that Graham would look into acquiring a memorial trophy to recognise Joan's extensive contribution to the Flower Club and the Village Show.

**Resignations and New Recruits:**

Adele Walls has resigned from the Committee and we thank her for all her help and wish her well in her "retirement".

Arthur advised that Lilian Bent had volunteered to become Bookings Secretary, to replace Norma and Katrina Inchley had offered to take over from Helen in the Treasurer's role. Lilian had also volunteered to support him by acting in a secretarial capacity at meetings.

Sincere thanks to Norma Hillas and Helen Johnson for all their hard work in those two positions over the last 8 and 16 years respectively.

It had been decided not to hold the 2020 AGM in April and the Committee agreed to defer the AGM until April 2021, it was therefore agreed to accept Katrina and Lilian as members now and confirm this decision at the next AGM.

It was agreed that Helen will contact both Lloyds Bank and the MHBS to amend the signatories to include Katrina Inchley and a copy of these minutes will be forwarded to the banks as authorisation.

Norma also confirmed her intention to resign, although she kindly offered to support and cover for Lilian as Bookings Secretary.

**MATTERS ARISING:**

There were no matters arising

## **CHAIRMAN'S REPORT**

Arthur covered the Chairman's Report which had been circulated previously.

It was agreed that Katrina would be asked to investigate Amazon Smile as a means of raising funds alongside the 100 Club and the Harborough lottery.

The Chairman's Report for 2019/20 is attached to these minutes.

## **TREASURER'S REPORT:**

Lloyd's Bank: £22161.98, Building Society: £3529.11, TOTAL £25691.09

We applied for and received a government Covid 19 grant of £10,000 to cover our costs and supplement our income during the pandemic.

It was noted that there had been a record number of hall bookings in the previous year which had possibly reflected last year's investment on refurbishments.

It was agreed that the Parish Council would not be charged for use of the Brian Pollard Room during 2020.

Arthur expressed his thanks to Helen, as Treasurer, for her hard work in producing the accounts.

The accounts for 2019/20 are attached to these minutes.

## **HALL BOOKINGS:**

Norma referred to bookings that were in the diary for September and beyond. Having considered the latest government guidelines on Covid 19, it was agreed to advise those who had made the bookings that, unless these guidelines change, the bookings would have to be cancelled. It was further agreed that cancellations would be made with one month's notice.

Norma would communicate this decision to the people currently affected before handing over to Lilian.

## **HALL MAINTENANCE:**

Given the uncertain future regarding income because of Covid 19, it was agreed to defer making any decisions on maintenance expenditure until the next meeting when the overall situation will be reviewed.

## **EVENTS:**

1. Cinema. Moviola are releasing a limited programme of films for the Autumn. As our film nights are not huge profit makers and in light of an expected decline in numbers, we have decided not to hold any film nights until the situation improves.

2. We have consulted with the Christmas Tree Festival Committee and it was unanimously agreed to cancel this year's event to protect our volunteers and the general public from the risk of infection.

All being well, we will be looking at other fundraising opportunities in 2021 before hopefully proceeding again at Christmas 2021.

Sally to inform all stallholders of the decision.

3. In view of the current situation with the pandemic, it was decided to defer decisions about any further future events until the next meeting.

### **ANY OTHER BUSINESS:**

Solar Panels: The committee re-addressed the viability of investing in solar panels as part of the ongoing commitment to reduce the Hall's carbon footprint.

The Hall's electrical usage is on quite a small scale with annual bills of around £500.

In light of the investment needed, the payback period of over 20 years and the fact that the roof is partially shaded by large trees and The Coach House it was decided not to proceed.

We will apply for any possible grant to improve insulation above the BP room.

It was agreed to continue to pay the cleaners 50% of their usual payment and to review the situation at the next meeting. If the opportunity arises Norma will ask them to undertake some cleaning duties during this period.

Arthur will make arrangements for the annual PAT testing to be carried out.

It was noted that The Badminton Club were no longer meeting and had donated their equipment to the Hall. Arthur would be writing to Margaret Pollard and other members of the club for their kind donation.

100 Club Draw Results for May to August 2020

<b>Month</b>	<b>£60 Prize</b>	<b>£30 Prize</b>	<b>£10 Prize</b>
<b>April</b>	Margaret Lee (83)	Peter Harris (59)	Fran Brown (41)
<b>May</b>	Ann Matthews (11)	J&J Swain (65)	Caroline Ramsey (58)
<b>June</b>	Sharon Hirst (42)	J&J Swain (65)	Penny Parry (14)
<b>July</b>	Bill Foster (9)	Jane Chandler (82)	Rebecca Broughton (4)
<b>August</b>	Mark Firth (2)	Colin Carter (88)	J&J Swain (100)

**DATE OF NEXT MEETING:**

Thursday, 15<sup>th</sup> October 2020 at 7.30 pm in the Village Hall.

The meeting closed at 9.05pm.