

# BURTON OVERY PARISH COUNCIL

## MINUTES OF A SKYPE MEETING HELD – Tuesday 21<sup>st</sup> April 2020 at 7.37pm

**Present :** Cllr Carolyn Carson (Chairperson)  
Cllr Kate Goddard  
Cllr Dave Fletcher  
Cllr Sarah Rankine  
Cllr Bob Warwick

The Clerk

**20/191. Apologies – None**

**20/192. Questions from members of the public – None**

**20/193. Declarations of interest – None**

**20/194. Approval of Minutes 17.03.20 – Approved and to be signed by Cllr Rankine between meetings.**

**20/195. Matters arising not on the agenda –** The Clerk reported that an assurance had been received that Oaks Road construction traffic would not pass through the village. It was noted that Cllr Rankine authorised all bank payments and not Cllr Warwick, as agreed at the last meeting.

Cllr Goddard raised the Village Hall Committee's plan to promote a 'stay-at-home street party' to celebrate VE Day. It was agreed that the BOPC Info. & Social Whatsapp group could be used to provide information. The Clerk to forward information on the email group and deliver to residents without computers.

It was noted that HDC had decided that the VE Day grant received for the May celebrations could instead be used to purchase a commemorative item relating to VE Day. It was agreed that this would be considered at the next meeting.

**20/196. Planning – to consider**

**a. Village greens and visual access to Local Green Spaces –** Cllr Fletcher reported that, regarding the triangle of land at the end of Scotland Lane, it was not unusual to register a piece of land as a village green without owning the land, as long as the owner gave consent. Cllr Fletcher to forward application papers to all Cllrs and to be considered at the next meeting.

Cllr Fletcher further reported, in response to concerns that the designated open space opposite The Paddocks was not easily visible, that although Local Green Spaces had some protection, there was little in planning law ensuring that LGS in private ownership was accessible, even visually, although some requirements may be stated in planning consents, including visual splays from driveways. Cllr Warwick to take this further.

**b. Ref. No: 20/00416/TCA - Copperfield, Beadswell Lane** - The Clerk reported that the consultation period had expired. It was agreed that no objection would have been made.

**c. Ref. No: 20/00464/FUL- Wychwood, The Gravel** – It was agreed that although architecturally interesting, the location and size of this proposed development would have an overbearing impact on this part of the conservation area. It was agreed that it should not be viewed as a ‘minor, subordinate extension’, and certainly not in view of the surrounding properties and that an objection would be made by BOPC. Cllr Carson to draft.

**d. Ref. No: 20/00520/FUL – Wheatridge, Main Street** - After discussion it was agreed that there was no objection. Clerk to submit comment.

**e. Ref. No: 20/00528/FUL - 1 Baileys Lane** - After discussion it was agreed that there was no objection. Clerk to submit comment.

**20/197. Planning decision** – The Forge Mews: It was noted that the approval stipulated stringent requirements re. street scene and materials to be used.

#### **20/198. Finances**

**a. Payments** of £211.27 net and £52.80 tax (£264.07 total - Clerk’s salary) and £124.87 (Clerk’s expenses) were agreed to be paid by bank transfer. Clerk to set up, Cllr Rankine to authorise.

**b. Direct debit** payments of £30 (broadband) and £264.07 (clerk’s salary) and bank transfers of £582.00 (website & webmail), £14.34 (printing) and £40 (training) were noted and would be initialled by Cllr Rankine between meetings.

**c. Lloyds bank statements** – It was noted that the Treasurer’s Account statement was dated 20<sup>th</sup> March rather than the usual 31<sup>st</sup> March. The handwritten calculation added to the statement showed transactions until 31<sup>st</sup> March.

**d. Bank Reconciliation March 2020** – Approved and would be signed by Cllr Rankine between meetings. The current a/c balance as per statement was £831.72 and the instant access a/c balance as per statement was £5101.02.

**e. End of Year Budget Report** – Noted. It was agreed that consideration would be given to increasing the council’s reserves when the precept for 2021/22 was considered. It was further agreed that the reserves would no longer be nominally allocated.

**20/199. BOPC Volunteer & Support Scheme** – It was agreed that it was working well. Two residents living on their own and not part of the scheme were identified as needing additional support. Cllr Carson to make further enquiries re. any support that may be appreciated.

**20/200. Village Directory** – To be considered at the September meeting.

**20/201. Training & Seminars** – It was noted that all LRALC remote meeting training currently offered was on Zoom. It was agreed that whilst Skype had been a successful medium for this meeting, it would be useful to trial the non-paid for version of Zoom. It was agreed that an informal Zoom meeting would take place at 7.30pm on Tuesday 28<sup>th</sup> April. Clerk to set up scheduled meeting, Cllrs to install Zoom.

**20/202. Covid 19 delegated authority motion** considered and approved.

It was noted that the **revised Standing Orders to include provision for remote meetings** had been received after the agenda was published. It was agreed it was appropriate to consider these Standing Orders within this agenda item and they were approved.

It was further agreed that this standing item would, in future, be expanded to include any important Covid 19 related matters that were received after the agenda was published.

**20/203. Items for the next agenda** – End of year accounts, election of Chairperson, VE Day grant monies, Covid 19 related village signs and the remote meeting medium.

**20/204. Date of next meeting** - It was agreed that the Annual Parish Council Meeting would take place remotely by Skype on 19<sup>th</sup> May. It was further agreed that the Annual Parish Meeting would not take place this year.

**The meeting finished at 20.48**

**Signed**

**Date**

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**Members of the public are invited to all Parish Council meetings**