

BURTON OVERY PARISH COUNCIL

MINUTES OF A MEETING HELD – Thursday 18th January 2022 at 7.30pm

- Present:** Cllr Bob Warwick
Cllr Sarah Rankine
Cllr Dave Fletcher
Cllr Bob Pain
Cllr Nina Garner
The Clerk
- 21/159** **Apologies** – None
- 21/160** **Questions from members of the public** – No members of the public were present.
- 21/161** **Declarations of interest** – none
- 21/162** **Approval of Minutes of the parish council meeting on 14.12.21** –
Approved and signed by Cllr Warwick.
- 21/163** **Matters arising not on the current agenda / Minutes Action Update**
Updates on all actions were noted, including grit bin maintenance in the village, the Gigahubs project, Scotland House planning enforcement and councillor training.
- 21/164** **Council asset safety checks** – no adverse issues were reported in relation to the assets other than there appeared to have been some delays in emptying the dog waste bins. The clerk was asked to check the emptying frequency with Harborough DC.
- 21/165** **Planning matters to consider** –
a. **21/02145/LBC & 21/02144/FUL** - Erection of a one and a half storey rear extension, single storey rear extension and roof lights to south elevation; The Old Coach House, Main Street – NO COMMENT
b. **21/02180/LBC & 21/02179/FUL** - Demolition of existing front boundary wall and erection of low-level boundary wall and railings above, with new vehicle & pedestrian gated access; The Old Coach House, Main Street – The council was pleased to see that the proposal would improve vehicle access to the dwelling, which should lead to less on-street parking. The council felt the design of the proposed gates was in keeping with the rural nature of the village.

- c. **21/02219/FUL** - Conversion of outbuildings to form habitable accommodation & erection of single storey rear glazed link to the main house, render to front elevation – Caringa, Main Street – The council noted that the proposal would have no impact on the street scene and was pleased to see the renovation of a house which had been in poor condition for a long period of time.
- d. **22/00022/TCA** – Works to fell a tree, Oak View, Beadswell Lane – the council’s preference in principle would be to see the retention of healthy trees in the village and wondered whether the asymmetry of the tree and the epicormic growth could be addressed by pruning / pollarding.

21/166 Planning decisions taken by HDC

The following decisions were noted -

- a. **21/01838/FUL** – Ground & First Floor Extensions, Willowbank, Back Lane - REFUSED
- b. **21/01923/TCA** – Works to trees (fell) – 3 Baileys Lane – GRANTED (Conditionally)

The following decision remained pending -

- c. **21/02032/FUL** - Subdivision of dwelling to recreate 3 dwellings - 1 - 3 Oswin Cottages, Town Street

21/167 Finances –

- a. The bank statements and reconciliation as at 31st December 2021 (end of third quarter) were noted and endorsed. The reconciliation was countersigned by Cllr Garner.
- b. The current year’s expenditure compared against the budgeted cost centres and cost codes were reported by the clerk and endorsed by the council.
- c. Payments (to be) made during January (See Annex A) were considered and endorsed / approved for payment.
- d. The council considered the final draft of the proposed budget for 2022-23. The budget proposal presented at the meeting was approved as the basis for setting the precept at £13,726 for the financial year 2022-23.

21/168 Risk Management Profile - Review

The clerk presented an update of the council’s Risk Management Register which was considered and approved by the council.

21/169 Community Matters

- a. The clerk presented a report on options for seeking the implementation of additional environmental protection for the area of land known as Scotland Thicket. The report considered the current ownership of the land, its current condition, the reasons for seeking greater protection and the options available for providing better protection for the site against development. It was resolved as follows:-

- I. That the clerk makes informal contact with Leicestershire County Council to discuss the implications of designating the site as a village green;
 - II. That the clerk writes to local known land owners to ascertain whether they hold any information on the ownership of Scotland Thicket;
 - III. That the clerk obtains the public information available on land ownership in the vicinity of Scotland Thicket from the Land Registry;
 - IV. That the review of the Neighbourhood Plan (scheduled for 2023) includes a reconsideration of the designation of Scotland Thicket; and
 - V. That, should it be confirmed that the site is unregistered land with no apparent owner, the council considers the implications of it seeking adverse possession of the site.
- b. A discussion took place to consider feedback on the success of erecting the Christmas Tree following the last meeting of the council. It was agreed that this had been well-received and that it should be repeated for 2022. Thanks were recorded for Cllr Fletcher for his efforts in arranging the purchase, delivery, erection and removal of the tree together with the lighting of it. It was felt that the erection of the tree in 2022 could be enhanced by coordinating it with an event such as carol singing. The clerk was asked to make sure the consideration of this was added to the agenda of council meetings in September or October 2022.
- c. The final draft of the village directory was given further consideration and the clerk asked to obtain a quotation for the printing, on folded card, of approximately 180 copies. Cllr Pain was thanked for the work he had done in updating the directory.
- d. The council considered the quotations received for the erection of timber planters at the three roadside entrances to the village. It was agreed to accept the middle value quotation (£1088 from Straight line Fencing) subject to grant assistance being confirmed by Harborough DC. The clerk was asked to make the necessary arrangements in consultation with Cllr Rankine should the grant application be approved.
- e. Cllr Pain gave feedback to the council on his enquiries regarding the potential provision of a second defibrillator on the outside wall of the dairy in the southern end of the village. The approximate costs would be in the region of £1500 and the most appropriate site would be somewhere near the junction of Main Street and Town Street. It was resolved that Cllr Pain approach the owners of Kingarth Farm to ask if they might be prepared to host a second defibrillator, that Cllr Garner investigate the option of establishing a 'Just Giving' site to generate funds for the project and that Cllr Pain obtain a firm estimate of the costs of acquiring a defibrillator together with all necessary signage etc.
Some concerns were expressed over the sometimes-slippery access route to the existing defibrillator at the village hall together with it being a little remote and dark.

21/170 - Correspondence for discussion

- a. The clerk presented details of correspondence from CPRE regarding renewal of the membership for 2022. The council resolved not to renew the membership.
- b. The clerk presented details of correspondence from Leicestershire County Council inviting the parish council to join the Snow Warden Scheme. The council resolved not to join the scheme.

21/171 - Correspondence for information

- a. None received.

21/172 - Items for the next agenda – Policies review (Discipline & Grievance).

21/173 - Date of next meeting – 15th February 2022

21/174 - Exclusion of the Public

No confidential matters were considered at the meeting.

Signed

Date

Annex A

JANUARY						EXPENDITURE			INCOME
71	B O Village Hall	Admin	1.11 - Miscellaneous	18.01.22	E	120.00	0.00	120.00	
72	Interest Received (Jan)	Income	5.2 - Misc.	10.01.22	I	0.00	0.00	0.00	0.09
73	HMRC (Jan)	Staffing	3.2 - PAYE	20.01.22	E	130.00	0.00	130.00	
74	Clerk Salary (Jan)	Staffing	3.3 - Salaries	28.01.22	E	195.14	0.00	195.14	
75	Plusnet	Admin	1.2 - Broadband	29.01.22	E	22.00	4.40	26.40	