

**All Councillors are summoned to a**

**BURTON OVERY PARISH COUNCIL MEETING**

**on Tuesday 21<sup>st</sup> March 2023 at 7.30 p.m. at Burton Overy Village Hall**

22/165. Apologies for absence

22/166. Questions from members of the public

22/167. Declarations of Members interests

22/168. To approve as a correct record the minutes of the meeting held on 21.02.23 **Appendix A**

22/169. Matters arising and not on the agenda / Minutes Action List **Appendix B**

22/170. Council asset safety checks - to receive the periodic safety check reports and agree any action necessary

22/171. Neighbourhood Plan - Review Arrangements **Appendix C**

22/172. The King's Coronation  
a. Commemorative Mugs  
b. Commemorative Planting  
c. Rectory End Coronation Party ?  
d. Grant Availability (none)

22/173. Planning applications to consider  
a. 23/00178/TCA - Hillbank, Carlton Lane – Works to tree

22/174. Planning decisions to note -  
Enforcement Updates (verbal report)  
None currently

Decisions Made

- a. 23/00065/CLU – 4 Beadswell Lane – Solar Panels – APPROVED
- b. 22/01855/FUL – Change of Use to Dog Day-care business, Land at Scotland Lane - REFUSED

Decisions Pending

- a. 23/00096/FUL - The Old Coach House, Main Street. – Rear Extension
- b. 23/00183/FUL – Squirrels Leap, The Lea, - Front & Rear Extensions
- c. 23/00131/PCD – The Old Rectory, Rectory End – Discharge of Conditions (structural works)

22/175. Finances  
a. Budget Position & Estimated Out-turn **Appendix D**  
b. Payments to be agreed / noted during March **Appendix E**

22/176. Community Matters  
a. Play area – update on options  
b. Defibrillator Training – 1<sup>st</sup> April  
c. Newsletter

22/177. Correspondence for discussion  
a. LCC – Demand Responsive Transport **Appendix F**  
b. HDC – Community Ownership Fund **Appendix G**

22/178. Correspondence for information  
a. Local elections – nominations timetable

**Appendix H**

22/179. Items for the next Agenda

22/180. To confirm the date of the next meeting – 18<sup>th</sup> April 2023.

22/181. To consider, if necessary, a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, should any items be considered of a confidential nature.

Members of the public and press may attend this meeting.

The meeting may be recorded, filmed or broadcast provided that such activity does not impede the conduct or business of the meeting.

All appendices may be seen on the parish council website or by contacting the Clerk.

Clerk to the Council  
Tel - 07827 797125  
Email: [clerk@burtonoverypc.org.uk](mailto:clerk@burtonoverypc.org.uk)

15.03.23  
[www.burtonoverypc.org.uk](http://www.burtonoverypc.org.uk)

# BURTON OVERY PARISH COUNCIL

## MINUTES OF A MEETING HELD – Tuesday 21<sup>st</sup> February 2023 at 7.30pm

**Present:** Cllr Bob Warwick  
Cllr Sarah Rankine  
Cllr Dave Fletcher  
Cllr Nina Garner  
Cllr Bob Pain  
The Clerk

**22/149 Apologies** – None

**22/150 Questions from members of the public** – Two members of the public were present at the meeting.

**22/151 Declarations of interest** – Cllr Pain declared an interest in item 22/156d as a near neighbour of the site.

**22/152 Approval of Minutes of the parish council meeting on 17.01.23** – Approved and signed by Cllr Warwick.

**22/153 Matters arising not on the current agenda / Minutes Action Update**  
Updates and progress on all actions were noted or were dealt with on the agenda.  
The clerk was asked to chase HDC planning team to confirm whether Listed Building Consent would be required for the re-painting of the Telephone Box.  
The meeting to informally discuss the review of the Neighbourhood Plan was scheduled for the 29<sup>th</sup> March at 2pm.  
The potential dates for defibrillator training were confirmed as 1<sup>st</sup> or 15<sup>th</sup> April. Cllr Rankine undertook to contact Mr P King re has availability to lead the training.

**22/154 Council asset safety checks** – No current issues were reported as part of the routine check of assets although the clerk was asked to confirm the frequency of dog bin emptying with Harborough DC.

**22/155 The King's Coronation**  
The council considered the proposed arrangements for celebrating the coronation of King Charles 3<sup>rd</sup> on the bank holiday weekend 6-8<sup>th</sup> May. It was resolved as follows –  
a. to acquire 120 commemorative mugs in the 'topaz' style from Edwards & Lockett Ltd (of similar design to the Platinum Jubilee

mugs obtained during 2022) with a view to distributing these free to all children under 16 in the parish and to offer the remaining mugs for sale;

- b. that, should the village hall committee decide to arrange a street party, a donation of £300 be made in support of the event;
- c. that a commemorative tree or similar planting be undertaken to commemorate the Coronation;
- d. that the clerk ascertains from Harborough Dc whether any grant funding is to be made available in support of community events to commemorate the Kings Coronation

**22/156**

**Planning applications to consider –**

- a. **23/00065/CLU** - 4 Beadswell Lane, - Solar Panels to side elevation – No Comments
- b. **23/00096/FUL** - The Old Coach House, Main Street. – Rear Extension – No Comments
- c. **23/00131/PCD** – The Old Rectory, Rectory End – Discharge of Conditions (structural works) – No comments
- d. **23/00183/FUL** – Squirrels Leap, The Lea, - Front & Rear Extensions – The council resolved to submit an objection to this proposal on the basis of loss of privacy to adjacent dwellings from the proposed first floor balcony and the proposed erection of extensions beyond the prescribed residential curtilage.

**22/157**

**Planning Decisions to Note**

Enforcement Updates

None to report.

Decisions Made

- a. **22/01811/FUL** – Front extension, Amberstone, Scotland Lane – APPROVED
- b. **22/02048/FUL** - Erection of garage (retrospective, amended design), Yew Tree House, Elms Lane – REFUSED
- c. **22/01902/AGR** - Erection of barn, land east of Burton Overy Lane. - APPROVED

Decisions Pending -

- a. **22/01855/FUL** – Change of use to dog day-care, Land at Scotland Lane

**22/158 Finances –**

- a. The clerk presented details of expenditure and income to date in the current financial year and an estimate of the anticipated out-turn for 2022-23. The information was noted and approved.
- b. The clerk presented details of the anticipated items of expenditure and income for February. These were considered and approved

**22/159 Community Matters**

- a. The current position regarding the possibility of providing a children’s play area in the village was considered and it was resolved that the clerk write again Burton Village Land Ltd to elicit a reply to the earlier correspondence on this matter.
- b. The proposed date options for the defibrillator training were identified as the 1<sup>st</sup> or 15<sup>th</sup> April. (See item 22/153 above)
- c. The chairman asked the meeting whether it might be an appropriate time for a parish council newsletter. Discussions on this were held over until the next meeting.

**22/160 Correspondence for Discussion**

- a. The clerk reported details of an updated website design offer from 2Commune Ltd carrying a fee of £750. It was resolved not to pursue this at the current time.
- b. The clerk presented details of an email received from ‘The Lightbulb Project’ asking if the council would like to receive a presentation on the work associated with this initiative. It was resolved not to take up the offer but to publicise the initiative on the parish council Notice Boards.

**22/161 Correspondence for Information**

- a. The clerk presented advice from HDC on publicity prior to elections. This was noted by the council.
- b. He also reported receipt of information on an election briefing document and briefing session to be held at HDC offices (and via Microsoft Teams) on 7<sup>th</sup> March. The information was circulated with the agenda paperwork. The clerk was asked to draft an information sheet specifically aimed at the forthcoming local election in Burton Overy for display via the Noticeboards and to make contact with the Kibworth Chronicle to ascertain whether any public information would be circulated in the publication relating to the forthcoming local elections.
- c. The clerk reported receipt of information from LCC regarding a training session being offered for local Rights of Way Volunteers. This was noted by the council.

**22/162 - Items for the next agenda – The King’s Coronation / Banks Field / Parish Newsletter**

**22/163 - Date of next meetings – 21<sup>st</sup> March 2023**

**22/164 - Exclusion of the Public**

No confidential matters were considered at the meeting.

**Signed**

**Date**

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## Annex A

FEBRUARY						EXPENDITURE		INCOME	
100	SADS UK	2 Community	2.2 - Defibrillator	01.02.23	E	893.00	178.60	1,071.60	
101	HDC Lotto	5 Income	5.2 - Misc	09.02.23	I				2.50
102	Bank Interest (Feb)	5 Income	5.2 - Misc	10.02.23	I				6.17
103	Village Hall (room hire)	1 Administration	1.11 - Misc	22.02.23	E	120.00	0.00	120.00	
104	HMRC - PAYE (Feb)	3 Staffing	3.2 - PAYE	27.02.23	E	146.40	0.00	146.40	
105	Clerk - Salary (Feb)	3 Staffing	3.3 - Salaries	27.02.23	E	219.89	0.00	219.89	
106	Plusnet Broadband	1 Administration	1.2 - Broadband	28.02.23	E	24.06	4.81	28.87	
107	Vodafone Mobile	1 Administration	1.9 - Telephone	28.02.23	E	9.17	1.83	11.00	
108	Xmas tree	2 Community	2.9 - Village Maintenance		E	125.00	25.00	150.00	
Monthly Total						1,537.52	210.24	1,747.76	

DRAFT

## BURTON OVERY PARISH COUNCIL

### COUNCIL MEETING ACTION LIST – February 2023

MINUTE REF.	ACTION	OWNER	DATE COMPLETE / UPDATE
22/152	Post the agreed January minutes and the draft February minutes on website	Clerk	Posted online – 24.02.23
22/104	Arrange contractor to paint exterior of telephone box	Clerk	Pending until Spring 2023
22/107	Arrange informal meeting of parish councillors to discuss review of Neighbourhood Plan	Clerk	Scheduled for 29 <sup>th</sup> March 2023
22/140	Review Christmas 2023 proposals at appropriate time	Clerk	Schedule for August 2023 meeting
22/153	Contact HDC planning to clarify whether Listed Building Consent is required for repainting of telephone box	Clerk	E-mail submitted – 12.02.23
	Send reminder to HDC planning asking of LB Consent is required to re-paint the phone box	Clerk	Query re-sent – 10.03.23
22/153	Confirm availability of Mr Phil King for defibrillator training on either 1 <sup>st</sup> or 15 <sup>th</sup> April	Cllr Rankine	Confirmed for 1 <sup>st</sup> April
22/153 and 22/159b	Book village hall after date of defibrillator training has been confirmed	Clerk	Booking confirmed – 27.02.23
22/154	Confirm frequency of emptying of dog waste bins with HDC	Clerk	E mail sent - 10.03.23 Reply – 10.03.23
22/155a	Order 120 King's Coronation commemorative mugs (S 137 expenditure, initially funded from reserves)		Pending receipt of quote
22/155b	Forward LCC information on street closures to Nick Jones	Clerk	Details sent by email – 24.02.23
22/155b	Allocate £300 to Coronation Street party if one is arranged by Village Hall Committee (S 137 expenditure)		Pending
22/155c	Schedule item for next agenda to consider Coronation commemorative tree planting of similar.	Clerk	Item included on agenda (March)
22/155d	Check grant funding availability from HDC for Coronation commemorative events	Clerk	Email sent – 24.02.23
22/156d	Submit objection to HDC planning re application ref – 23/00183/FUL	Clerk	Comments submitted – 22.02.23
22/158b	Make payments agreed at the meeting.	Clerk	Payments made when due.
22/159a	Chase up correspondence with Burton Village Land Ltd	Clerk	Email sent – 24.02.23 Follow-up – 13.03.23

## APPENDIX B

<b>22/159c</b>	Schedule item on Newsletter for March PC meeting	Clerk	Item include on agenda (March)
<b>22/160b</b>	Publicise 'The Lightbulb Project' on village WhatsApp Groups	Clerk	Circulated – 10.03.23
<b>22/161b</b>	Draft information sheet on forthcoming local elections	Clerk	Draft produced – 01.03.23
<b>22/161b</b>	Publish information re local elections on Noticeboards	Clerk	Circulated – 08.03.23
<b>22/161b</b>	Contact Kibworth Chronicle to ascertain if they might be publishing information on local elections	Clerk	Contacted by e-mail – 10.03.23
<b>22/144a</b>	Renew LRALC / NALC membership 2023-24 when due	Clerk	Due end of March
<b>22/096b</b>	Commission internal audit from LRALC at relevant time	Clerk	Pending until end March '23
	Contact HDC re fallen street sign – Carlton Lane (at junction with Main Street)	Clerk	Email sent – 10.03.23



## NP Vision

(A simple and clear vision for the future development of the Parish based on local consultation.)

This is to “maintain and enhance the good quality of life, community spirit and attractive natural and built environment in the Burton Overy Parish now and for future generations”.

This will be realised by a small number of planning policies specific to Burton Overy, grouped around the key policy issues identified by the community as being of special importance to them. These include policies that:

- Ensure that development takes place in the most sustainable locations;
- Encourage the right types of development that meets local needs;
- Protect important community facilities that are special to the local community;
- Promote good design;
- Facilitate appropriate employment opportunities;
- Ensure that the community continues to have good access to the surrounding countryside and green spaces;
- Protect open spaces that are important to the community and/or wildlife;
- Improve pedestrian and cycle connections within the Plan area and into the surrounding areas.

## N P Policies - 6 Policy Areas / 21 policies

POLICY ISSUE	POLICY
<b>STRATEGY S1 / S2</b>	<b>POLICY S1: LIMITS TO DEVELOPMENT</b> – Development proposals on sites within the Limits to Development, or (in terms of new sporting facilities) close or adjacent to the Limits to Development as identified in Figure 3, will be supported where it complies with the policies of this Neighbourhood Plan
	<b>POLICY S2: DEVELOPMENT PROPOSALS OUTSIDE THE DEFINED LIMITS TO DEVELOPMENT</b> - Land outside the defined Limits to Development will be treated as open countryside, where development will be carefully controlled in line with local and national strategic planning policies.
<b>HOUSING H1 / H2 / H3</b>	<b>Policy H1: HOUSING MIX</b> - New housing development proposals should provide a mixture of housing types specifically to meet identified local needs in Burton Overy as evidenced in the Parish Housing Needs Report (2016) and the 2017 HEDNA or more recent documents updating either of these reports. Dwellings of 3 bedrooms or fewer and single storey accommodation suitable for older people will be supported where in accordance with other policies. In any development proposal, dwellings of 4+ bedrooms should be in the minority
	<b>POLICY H2: SUPPORT FOR DEVELOPMENT ON BROWNFIELD SITES</b> – Development proposals for the redevelopment or change of use of redundant land or buildings within the village envelope are supported, provided the site has limited environmental, landscape or ecological value.
	<b>POLICY H3: WINDFALL SITES</b> – Small scale development proposals within infill and redevelopment sites will be supported where: a. It is within the Limits to Development for Burton Overy; b. It retains existing important natural boundaries such as trees and hedges; c. It provides for a safe vehicular and pedestrian access to the site.

	<p>d. It does not reduce garden space to an extent where it adversely impacts on the character of the area, the amenity of neighbours and the occupiers of the dwelling or has a significant detrimental environmental or heritage impact</p>
<p><b>DESIGN &amp; THE BUILT ENVIRONMENT</b> <b>DBE 1 (a – j)</b></p>	<p><b>POLICY DBE1: DESIGN</b> - All new development proposals of one or more houses, replacement dwellings and extensions are encouraged to have regard for the following building design principles to a degree that is proportionate to the development:</p> <p>a) New development should enhance and reinforce the local distinctiveness and character of the area in which it is situated, and proposals should clearly show within a Design and Access Statement how the general character, scale, mass, density and layout of the site, of the building or extension fits in with the aspect of the surrounding area. Care should be taken to ensure that the development does not disrupt the visual amenities of the street scene and impact negatively on any significant wider landscape views;</p> <p>b) Adequate off-road parking should be provided as a minimum of two car parking spaces for dwellings of three bedrooms or less and three spaces for dwellings of four bedrooms or more;</p> <p>c) All new housing should continue to reflect the character and historic context of existing developments within the Parish and incorporate a diversity of materials. However, contemporary and innovative materials and design will be supported where positive improvement can be robustly demonstrated without detracting from the historic context;</p> <p>d) Redevelopment, alteration or extension of historic farmsteads and agricultural buildings within the Parish should be sensitive to their distinctive character, materials and form;</p> <p>e) Development should be enhanced by biodiversity and landscaping with existing trees and hedges preserved whenever possible. Where this is demonstrably not practicable, they should be replaced with new plantings on a two-for-one basis, using native species, either on site or elsewhere in the parish;</p> <p>f) Within new residential layouts provision should be made for wildlife, including roof design and construction meeting RSPB guidelines for internal bird nest boxes, and use of hedges (or fences with ground level gaps) to maintain connectivity of habitat for hedgehogs;</p> <p>g) Where possible, enclosure of plots should be of native hedging, rural wooden open fencing, or brick/stone wall of rural design;</p> <p>h) Development should incorporate sustainable design and construction techniques to meet high standards for energy and water efficiency, including the use of renewable and low carbon energy technology, as appropriate, and incorporate sustainable drainage systems with maintenance regimes to minimise vulnerability to flooding and climate change; ensuring appropriate provision for the storage of waste and recyclable materials;</p> <p>i) Having regard to climate change, development should incorporate sustainable drainage systems with viable long-term maintenance regimes to minimise vulnerability to flooding from streams, dykes and surface water run-off, by ensuring appropriate provision for the storage of waste and recyclable materials; all developments must consider</p>

	<p>impacts both within the site and in the surrounding area of the development within the development period;</p> <p>j) The use of street lighting will not be supported unless it is deemed necessary for reasons of safety, in which case it should be sympathetic in design and luminosity to the surrounding area. Development must limit the impact on light pollution of artificial externally visible light sources, including security lights.</p>
<p><b>NATURAL &amp; HISTORIC ENVIRONMENT</b>  <b>ENV 1 / ENV2 / ENV 3</b>  <b>ENV 4 / ENV 5 / ENV 6</b>  <b>ENV 8 / ENV9</b>  <b>CA ENV 1 / CA ENV 2 /</b>  <b>CA ENV 3</b></p>	<p><b>POLICY ENV 1: LOCAL GREEN SPACES</b> – Within the area of Local Green Space sites designated in this policy and identified on the map below (figure 4), development is ruled out, other than in very special circumstances.</p> <p>THIS PLAN (supported by inventory scores, see above) - ‘Fish ponds field’ (inventory site number 045) Springs Field (pasture land east of Scotland) (143) (also as HDC LGS BO2) Banks Field (‘Main Street Pasture’) and verges (144) (includes HDC LGS BO1)</p> <p>HDC PROPOSALS, 2015 - Main Street Spinney (Perry’s) (147) (as HDC LGS BO/3) Strip of Land along the front of the Old Heather Garden (165) (as HDC LGS BO7) Traffic Island bearing the village sign (999) (as HDC LGS BO/6)</p>
<p>(see HDC local plan – para 9.7.5 for possible site additions)</p>	<p><b>POLICY ENV 2: PROTECTION OF SITES OF ENVIRONMENTAL (NATURAL AND HISTORICAL) SIGNIFICANCE</b> – The sites indicated on the map below and in the Environmental Inventory (see Appendix 5)) have been identified as being of local significance for wildlife (biodiversity) and/or history. They are important in their own right and are locally valued. Development proposals that affect them will be expected to protect or enhance the identified features.</p>
	<p><b>POLICY ENV 3: BIODIVERSITY GENERAL</b> – Development proposals that cannot avoid (through, for example, locating to an alternative site with less harmful impacts), adequately mitigate, or, as a last resort, compensate for, the loss of a nationally or locally identified site of biodiversity value will not be supported.</p> <p>Development proposals that conserve or enhance biodiversity, and incorporate biodiversity in and around them, will be supported. Where a development proposal will affect a protected species, an up-to-date ecological assessment should be undertaken prior to development, and mitigation measures will be required as a development condition.</p> <p>In addition, the Plan designates three wildlife corridors as follows (map Fig. 6).</p> <p>a) Riparian corridor along Burton Brook, following the entire eastern and southern Burton Overy parish boundary to its southernmost tip.</p> <p>b) Riparian corridor along the Washbrook, from the parish boundary at the Gartree Road, downstream to the western edge of the parish where it borders with Great Glen.</p> <p>c) Woodland and hedgerow habitat corridor, running from where the Washbrook meets the parish boundary with Great Glen, north along the ancient boundary hedge line to the Gartree Road.</p>
	<p><b>COMMUNITY ACTION ENV 1: BIODIVERSITY GENERAL</b> – The Parish Council, in conjunction with other bodies, will prepare and keep updated an environmental inventory list of known sites of biodiversity interest. The Parish Council will actively seek to work with community groups and other bodies to enhance the biodiversity of the designated wildlife</p>

	<p>corridors. The Parish Council will continue to identify trees and woodland of value, as above, for recommendation to Harborough District Council for Tree Preservation Orders.</p>
	<p><b>POLICY ENV 4: BIODIVERSITY, WOODLAND, TREES AND HEDGES –</b>  Development proposals that will adversely affect trees, woodland and hedges of environmental (biodiversity, historical, arboricultural) significance, or of landscape or amenity value, will be resisted. Proposals for new build housing should be designed to retain such trees and hedges wherever possible. Where destruction cannot be avoided developers will be required to plant replacement native species trees (on a two-for-one basis) or hedges using native species either on the site or elsewhere in the parish.  Mature farmland hedgerows of ecological, historical and/or landscape significance (map, Fig. 7) should be retained and protected wherever possible. Where loss is unavoidable, it must be minimised and mitigated by replacement planting of locally appropriate native species providing a net gain in length and quality.</p>
<p>(see HDC local plan – para 9.7.5 for possible site additions)</p>	<p><b>COMMUNITY ACTION ENV 2: IMPORTANT OPEN SPACES -</b> The Parish Council will actively work with Harborough District Council, landowners, the community and other partners to secure the protection of the locations and features of the following sites (listed below and mapped in Fig. 8 and detailed in the supporting information) through confirmation as existing (site 174), or designation as new, Open Space, Sport and Recreation (OSSR) sites in appropriate typologies.</p> <p>Natural and semi-natural greenspace  Little Easom (inventory site number 058)  Spring Field (143)  Banks Field (144)  Scotland Meadow (033) Wooden Bridge Meadow (158)  The Banks (057)  Spring Corner (157)  Morrill’s Close (079)  Scotland Thicket (146)  Millennium Wood (160)</p> <p>Cemeteries and burial grounds  St Andrew’s churchyard (174) (existing HDC OSSR)</p>
	<p><b>POLICY ENV 5: RIDGE AND FURROW -</b> The surviving areas of Ridge and Furrow fields are non-designated heritage assets and any harm arising from a development proposal will need to be balanced against their significance as heritage assets</p>
	<p><b>POLICY ENV 6: PROTECTION OF IMPORTANT VIEWS -</b> Development proposals should respect the open views and vistas as shown in Figure 10 above. Proposals which would have an unacceptably detrimental impact on these views and vistas will not be supported.</p> <ol style="list-style-type: none"> <li>1. From the Great Glen/Kings Norton Road extensive views in all directions including South East towards the Washbrook and Burton Overy village and north towards Kings Norton.</li> <li>2. From the public footpath alongside the Washbrook leading from Burton Overy to Great Glen looking north towards Burton Overy village, west over the Washbrook and east over the fields to Maynes Lane.</li> </ol>

	<p>3. From the top of Carlton Lane with far reaching views in all directions including west towards the village, east to Carlton Curlieu and north towards Kings Norton.</p> <p>4. From the public footpath between Burton Overy and Kibworth at the top of the ridgeline looking east to Burton Brook and with extensive views north south and east over the valley towards Carlton Curlieu and Kibworth.</p> <p>5. From the public footpath close to the village hall leading from Rectory End looking north and west over the Glebe land and beyond towards the Great Glen/Kings Norton road.</p> <p>6. From the public footpath leading from Carlton Lane to Main Street looking north, northeast and northwest along the fields bounding the eastern edge of the village.</p> <p>7. Looking north and east from Scotland Lane over the pasture land east of Scotland Lane known as Spring Field towards Elms Lane.</p> <p>8. North and south along Main Street, taking in three Important Open Spaces with trees of landscape value and a vista that characterises the rural appearance of the village</p>
	<p><b>POLICY ENV 8: AREA OF SEPARATION</b> – To protect the geographical and visual separation between Burton Overy and neighbouring expanding settlements, an Area of Separation between Burton Overy and Great Glen is designated in the location shown in Fig. 12 (above). Development will not be supported which, either individually or cumulatively, would demonstrably adversely affect or diminish the present open and undeveloped character of the area, unless located and designed to preserve the physical and functional separation of the villages.</p>
	<p><b>COMMUNITY ACTION ENV 3: AREA OF SEPARATION</b> – Burton Overy Parish Council and parish residents will work with Harborough District Council and the Parish Council of Great Glen to delineate and designate an Area of Separation in that parish on review of its Neighbourhood Plan to ensure that development respects the intention of policy Env8.</p>
	<p><b>POLICY ENV 9: FLOODING</b> – Development proposals of appropriate scale and where relevant will be required to demonstrate that:</p> <ol style="list-style-type: none"> <li>1. Its location takes geology, flood risk and natural drainage into account, including undertaking a hydrogeological study whose findings must be complied with in respect of design, groundworks and construction;</li> <li>2. Its design includes, as appropriate, sustainable drainage systems (SuDS), other surface water management measures and permeable surfaces;</li> <li>3. It does not increase the risk of flooding elsewhere</li> </ol>
<p><b>COMMUNITY FACILITIES &amp; AMENITIES</b> <b>CF 1</b></p>	<p><b>POLICY CF1: THE RETENTION OF COMMUNITY FACILITIES AND AMENITIES</b> - Development leading to the loss of an existing community facility or which detrimentally impacts on an existing community facility in such a way that it loses amenity value (including but not limited to the village hall and pub) will not be supported unless it can be demonstrated that:</p> <ol style="list-style-type: none"> <li>a. There is no longer any need or demand for the existing community facility; or</li> <li>b. The existing community facility is no longer economically viable; or</li> </ol>

	c. The proposal makes alternative provision for the relocation of the existing community facility to an equally or more appropriate and accessible location within the Parish which complies with the other general policies of the Neighbourhood Plan.
<b>EMPLOYMENT E1 / E2 / E5</b>	<b>POLICY E1: RE-USE OF AGRICULTURAL AND COMMERCIAL BUILDINGS -</b> The re-use, conversion and adaptation of rural buildings for small businesses, recreation, or tourism purposes will be supported where: a) The use proposed is appropriate to the rural location; b) The conversion/adaptation works respect the local character of the surrounding area; c) The development will not have an adverse impact on any archaeological, architectural, historic or environmental features; d) The local road system is capable of accommodating the traffic generated by the proposed new use and adequate parking can be accommodated within the site; e) There is no significant adverse impact on neighbours through noise, light pollution, increased traffic levels or increased flood risk.
	<b>POLICY E2: BROADBAND INFRASTRUCTURE -</b> Every individual dwelling in new housing developments should have a connection installed capable of supplying broadband operation at speeds of 30 megabytes per second (as at the date of publication) or better to reflect higher minimum speeds that may be recommended through the lifetime of the Plan. Proposals to provide access to a super-fast broadband service and improve the mobile telecommunication network that will serve businesses and other properties within the Parish will be supported. This may require aboveground network installations, which must be sympathetically located and designed to integrate into the landscape.
	<b>POLICY E5: WORKING FROM HOME -</b> Proposals for the use of part of a dwelling for office and/or light industrial uses, and for small-scale free-standing buildings within its curtilage, extensions to the dwelling or conversion of outbuildings for those uses, will be supported where: a) No significant and adverse impact arises to nearby residents or other sensitive land uses from noise, fumes, odour or other nuisance associated with the work activity; and b) Any extension or free-standing building shall be designed having regard to policies in this Plan and should not detract from the quality and character of the building to which it is subservient by reason of height, scale, massing, location or the facing materials used in their construction.

**QUESTIONS**

1. Check alignment of NP Policies with current HDC Local Plan Policies & text
2. Are all the (six) key Policy Areas identified or are others necessary
3. Are current NP policies still relevant
4. Are current NP policies working as intended – has there been any development in the village since 2018 which has gone against or ignored the NP
5. Is any further protection needed in any of the Policy Areas
6. Do any sites / locations within Burton Overy require any more formal designation or protection under any of the Policy Areas

## PROJECTED OUT-TURN – FINANCIAL YEAR 2022-23

Balances at 01.03.23

Current	-	109.84
Reserve	-	<u>10,500.00</u>
		<b>10,609.84</b>

### ANTICIPATED EXPENDITURE

<b>MARCH</b>			
HDC (dog bin emptying)	114.84		
PAYROLL	219.89		
HMRC (PAYE)	146.40		
LRALC (internal audit)	180.00		
PLUSNET (broadband)	28.87		
VODAFONE (mobile phone)	11.00		
Christmas Tree	150.00		
	<b>851.00</b>		

**SUB-TOTAL BALANCE - £9,758.84**

### ANTICIPATED INCOME

<b>MARCH</b>			
HDC (lotto)	2.00		
LLOYDS BANK (interest)	5.06		
	<b>7.06</b>		

**PROJECTED CLOSING BALANCE AT 31<sup>ST</sup> MARCH 2023 - £9,765.90**

## ANTICIPATED EXPENDITURE &amp; INCOME – MARCH 2023

MARCH						EXPENDITURE			INCOME
107	Vodafone Mobile (Feb invoice)	1 Administration	1.9 - Telephone	01.03.23	E	9.17	1.83	11.00	
108	HDC Lotto	5 Income	5.2 - Misc	13.03.23	I				2.00
109	Bank Interest (Mar)	5 Income	5.2 - Misc	10.03.23	I				5.06
110	Internal Audit	1 Administration	1.1 - Audit	27.03.23	E	180.00	0.00	180.00	
111	HMRC - PAYE (Feb)	3 Staffing	3.2 - PAYE	27.03.23	E	146.40	0.00	146.40	
112	Clerk - Salary (Feb)	3 Staffing	3.3 - Salaries	27.03.23	E	219.89	0.00	219.89	
113	Plusnet Broadband	1 Administration	1.2 - Broadband	28.03.23	E	24.06	4.81	28.87	
114	Vodafone Mobile (Mar invoice)	1 Administration	1.9 - Telephone	28.03.23	E	9.17	1.83	11.00	
115	Dog Waste Bin Emptying (Oct-Dec)	2 Community	2.3 - Dog waste bins	29.03.23	E	95.70	19.14	114.84	
116	Xmas tree	2 Community	2.9 - Village Maintenance		E	125.00	25.00	150.00	
Monthly Total						809.39	52.61	862.00	7.06



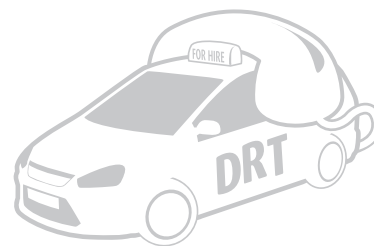
## Fares

	To Wigston	To Great Glen
Adult Single from Carlton Curlieu, Burton Overy, Wistow and Newton Harcourt	£2.10	£1.00
Adult Return from Carlton Curlieu, Burton Overy, Wistow and Newton Harcourt	£3.90	£1.90
Child Single from Carlton Curlieu, Burton Overy, Wistow and Newton Harcourt	£1.05	£0.50
Child Return from Carlton Curlieu, Burton Overy, Wistow and Newton Harcourt	£1.95	£0.95

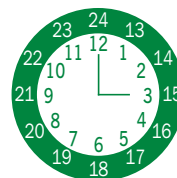
Older and disabled persons' travel concessions valid in accordance with current terms and conditions.

If you are unsure about eligibility for this service or if there are any problems with the service please call **0116 305 0002** (Mon-Fri 8am-5pm).

...and don't forget if you book a journey and are unable to travel, simply call **01858 446 570** to cancel it.



## Demand Responsive Transport



The 24 hour clock is used throughout this timetable

Operated by M & E Taxis  
**01858 446 570**

### Comments & Suggestions

Sustainable Travel Group  
0116 305 0002  
(Mon-Fri 8am-5pm)



All of the information is correct at the time of being printed but may be subject to change.

# Demand Responsive Transport



**LOCAL TRANSPORT SERVICE  
FOR YOUR AREA**

**Carlton Curlieu,  
Burton Overy, Wistow  
and Newton Harcourt  
to Wigston  
and Great Glen**

**MONDAY, WEDNESDAY, THURSDAY,  
FRIDAY & SATURDAY**

Booking line  
**01858 446 570**

Operated by M & E Taxis

# Transport from Carlton Curlieu, Burton Overy, Wistow and Newton Harcourt to Wigston and Great Glen

Demand Responsive  
**Transport**



## Times of operation

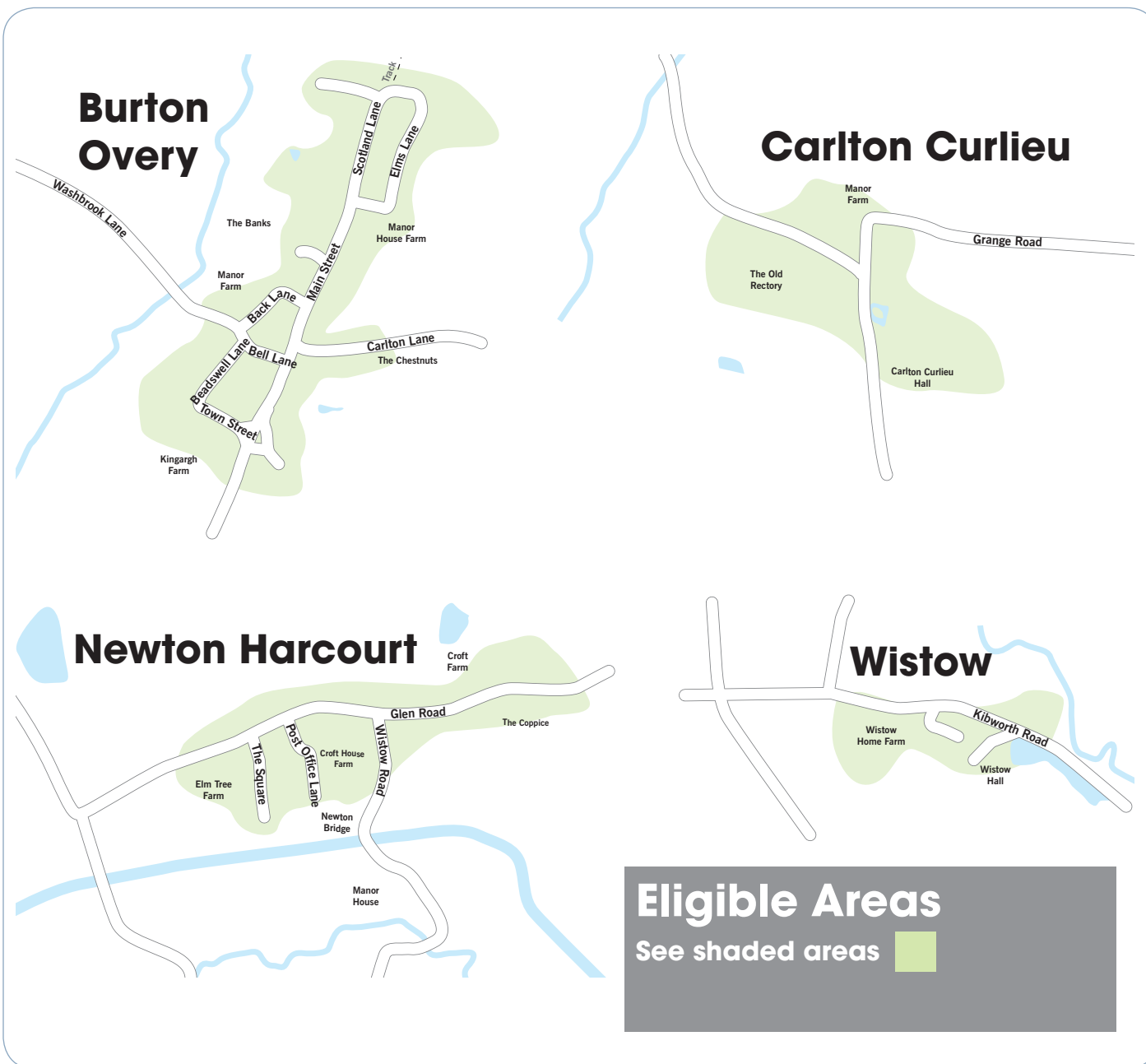
Day	Destinations	Depart (approx)	Return (approx)
MONDAY, WEDNESDAY, THURSDAY, FRIDAY & SATURDAY	Wigston and Great Glen	<b>Anytime 0930 - 1630</b>	

To book your seat and pick up point simply call M & E Taxis on

# 01858 446 570

(by 5pm the day before you wish to travel).

This service is provided primarily for residents. If you are not a resident and wish to travel on the service please contact the operator to enquire about availability.



## **HARBOROUGH DISTRICT COUNCIL – AVAILABILITY OF COMMUNITY OWNERSHIP FUND**

If you are a community group looking to protect a treasured community asset, submit your Expression of Interest by following this link: <https://www.gov.uk/guidance/community-ownership-fund-round-2-how-to-express-your-interest-in-applying>

The information above, from the Department for Levelling Up Housing and Communities (DLUHC), has been received this week by Harborough District Council. It is announcing the opening of the Community Ownership Fund, to which eligible community groups can apply for match funding to support community facilities if they are in danger of closing.

From July 2021, community groups have been able to bid for up to £250k matched funding to help them buy or take over local community assets at risk of being lost, to run as community-owned businesses.

A summary of the key changes to the eligibility requirements for the relaunch of the Fund include:

- an extension for project completion from 6 months to 12 months from the date indicated on the offer letter;
- allowing the approval of bids for assets with at least 15-year leases and reasonable break clauses, although 25-year leases are still preferable;
- removing the requirement for projects to have had a community use in the last 5 years, although assets must still have evidence of some past community use;
- clarifying and simplifying the eligibility requirements for publicly owned assets and sporting assets.

A summary of the key changes to the design of the programme include:

- introducing a two-stage application process by including an always open Expression of Interest (EOI) stage
- moving to three bidding windows per year, meaning applicants can submit a full application once their EOI has been approved, at a time that is right for their project
- Providing more information to successful applicants on what they can expect after receiving an offer letter
- introducing a cap on the number of full applications that can be made for each project. Applicants are now permitted two full application attempts. Application attempts from Round 1 will be disregarded from the cap.

If you are aware of any community groups that may benefit from this sort of support, please forward the information. It may also be an opportunity for the Parish Council to seek a grant to support community facilities that it runs itself.

An Expression of Interest (EOI) needs to be completed by **14 April 2023** using the link above. If applicants apply in this window, DLUHC aim to inform you of the outcome of your application in spring 2023.

## Local Elections 2023 - key dates for District and Parish Elections 2023

ACTIVITY	DATE
Parish election briefing session – Symington Building Market Harborough	7th March 6pm – 7.30pm
Nomination Pack Check & receipt at Lutterworth Town Council Office	27th March 4.30pm – 7pm
Nomination Pack Check & receipt at Billesdon Village Hall	29th March 4.30pm – 7pm
Nomination Pack Check & receipt at Kibworth Grammar School	3rd April 4.30pm – 7pm
Start of election period – hand in nomination papers from this date	22nd March 2023
End of nomination period – no papers accepted after this date & time	4th April 2023 - 4pm
Statement of persons nominated published for all areas	5th April 2023
Day of Poll	4th May 2023