

All Councillors are summoned to a

BURTON OVERY PARISH COUNCIL MEETING

on Tuesday 18th October 2022 at 7.30 p.m. at Burton Overy Village Hall

22/084. Apologies for absence

22/085. Questions from members of the public

22/086. Declarations of Members interests

22/087. To approve as a correct record the minutes of the meeting held on 27.09.22 **Appendix A**

22/088. Matters arising and not on the agenda / Minutes Action List **Appendix B**

22/089. Council asset safety checks - to receive the periodic safety check reports and agree any action necessary

22/090. Updates on Christmas Tree Arrangements 2022

22/091. Planning applications to consider

- a. 22/01709/FUL – Erection of outbuilding, Cantu, Beadswell Lane
- b. 22/01713/TCA – Works to Tree (Fell Holly), The Laggan, Scotland Lane
- c. 22/01732/PCD – Discharge of Conditions (archaeological / construction management), 3 Baileys Lane
- d. 22/01759/TCA – Works to Trees, The Higher House, Main Street

22/092. Planning decisions to note -

Enforcement Updates (verbal report)
None currently

Decisions Made

- a. 22/01300/CLU – Certificate of Lawful Use for dog day-care, land at Scotland Lane - REFUSAL

Decisions Pending

- a. 22/00597/AGR - Erection of an agricultural building, Land East of Burton Overy Lane
- b. 22/00902/PCD – Discharge of Conditions, Ivy Cottage, Rectory End
- c. 22/01632/FUL – Conversion of redundant agricultural building to residential, Manor Farm, Back Lane
- d. 22/01628/TCA – Works to Tree (fell sycamore), Manor Farm, Back Lane
- e. 22/01687/FUL – Ground and first floor extensions, Willowbank, Back Lane
- f. 22/01690/TCA – works to tree (pruning of cherry), Curlieu Cottage, Elms Lane

22/093. Finances

- a. To note the on-line bank statements as at 30.09.22 **Appendix C**
- b. Bank reconciliation at 30.09.22 **Appendix D**
- c. Half-year budget position **Appendix E**
- d. Payments to be agreed / noted during October **Appendix F**

22/094. Community Matters

- a. Winter Planting
- b. Play area - options
- c. NP Review - Timescales

22/095. Correspondence for discussion

- a. HDC – Strategic Housing & Economic Land Availability Assessment **Appendix G**
- b. HDC – New Grants Funding Package **Appendix H**

- c. HDC – PSPO Consultation
- d. HDC – Local Democracy Week

Appendix I

22/096. Correspondence for information

- a. LCC – budget issues
- b. LRALC – Internal Audit Fees held for 2022-23

Appendix J

22/097. Items for the next Agenda

22/098. To confirm the date of the next meeting – 15th November 2022.

22/099. To consider, if necessary, a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, should any items be considered of a confidential nature.

Members of the public and press may attend this meeting.

The meeting may be recorded, filmed or broadcast provided that such activity does not impede the conduct or business of the meeting.

All appendices may be seen on the parish council website or by contacting the Clerk.

Clerk to the Council
Tel 07827 797125
Email: clerk@burtonoverypc.org.uk

12.10.22
www.burtonoverypc.org.uk

BURTON OVERY PARISH COUNCIL

MINUTES OF A MEETING HELD – Thursday 27th September 2022 at 7.30pm

- Present:** Cllr Bob Warwick
Cllr Sarah Rankine
Cllr Nina Garner
Cllr Bob Pain
The Clerk
- 22/068 Apologies** – Cllr Dave Fletcher
- 22/069 Questions from members of the public** – One member of the public was present in relation to agenda item 22/076g and explained his proposals for responding to the refusal of planning permission for the garage development at Yew Tree House, Elms Lane.
- 22/070 Declarations of interest** – None raised in relation to this meeting.
- 22/071 Approval of Minutes of the parish council meeting on 19.07.22** – Approved and signed by Cllr Warwick.
- 22/072 Matters arising not on the current agenda / Minutes Action Update**
Cllr Rankine referred to a complaint she had received from a resident regarding litter left on the verge at the site of the recently erected telephone mast on Washbrook Lane. It was noted that this had been cleared by local residents.
Updates on all actions were noted or were dealt with on the agenda.
- 22/073 Council asset safety checks** – No current issues were reported and it was noted that those assets requiring annual review would need to be looked at by November. The clerk undertook to circulate the relevant details to all councillors.
- 22/074 Christmas Tree Arrangements**
A discussion took place on potential locations around the village for the placement of the Christmas Tree.
Cllr Warwick reported on his recent discussions with the Secretary of Burton Overy Land Ltd which owned Banks Field on Main Street and it was agreed that this should continue to be the preferred location for the village Christmas Tree.
Cllr Warwick reported that his discussions with the Land Company Secretary had explored other options for the use of Banks Field and the clerk was asked to write to the Company to elicit their view on using a part

of the land for the siting of a children's play area, the erection of benches and the occasional use of some of the Field for parish events. The clerk was also asked to check the parish council's insurance cover for such events. Cllr Pain agreed to look into the practicalities and likely expense of setting up a children's play area at a suitable location in the village.

22/075

Planning applications to consider –

The following applications were noted as approved since the last meeting of the parish council, the parish council having no comments to make on these.

- a. **22/00757/FUL** – Replacement dwelling (revised scheme), 3 Baileys Lane.
- b. **22/01146/FUL** – Erection of agricultural building, Kingarth Farm, Town Street.
- c. **22/01414/TCA** – works to trees – The Chestnuts, Carlton Lane

The following applications were considered at the meeting: -

- d. **22/01300/CLU** – Certificate of Lawfulness, Proposed development for the use of land as a Dog day-care Centre with the erection of fencing and a wooden shed, Land at Scotland Lane. It was resolved to submit a letter of objection in relation to this.
- e. **22/01632/FUL** – Conversion of redundant farm buildings to ancillary residential accommodation, Manor Farm, Back Lane. The parish council resolved to support this application
- f. **22/01628/TCA** – Works to Tree (fell), Manor Farm, Back Lane. No comments were raised
- g. **22/01687/FUL** – Ground and first floor extensions, Willowbank, Back Lane. The council agreed to submit a further objection in relation to this revised proposal on the following grounds -
 - Loss of privacy to adjacent neighbours as a result of the first-floor balcony.
 - Scaling and massing as a result of the height of the garage roof.
 - Loss of off-street parking space,
 - Unreasonable disturbance during construction.
- h. **22/01690/TCA** – Works to tree, Curlieu Cottage, Elms Lane. No comments were raised.

22/076

Planning decisions taken by HDC

There had been no planning enforcement activity since the last meeting of the parish council.

The following decisions were noted –

- a. **22/01056/FUL** – Extensions & alterations, De Noveray House, Rectory End – APPROVED
- b. **22/01012/FUL** – Erection of oak-framed garage / store, The Old Rectory, Rectory End – APPROVED
- c. **22/01192/TCA** – Works to trees, The Coach House, Rectory End – APPROVED
- d. **22/01193/TCA** - Works to trees, The Village Hall, Rectory End – APPROVED
- e. **22/00807/FUL** – Alterations to combine Stamford Cottage & South End Cottage, The Gravel - APPROVED
- f. **22/01254/TCA** – Works to trees (fell), De Noveray House, Rectory End – APPROVED
- g. **22/01301/FUL** – Erection of garage (retrospective), Yew Tree House, Elms Lane – REFUSED
- h. **22/01480/TCA** – works to trees, Sunnyside, Scotland Lane - APPROVED

The following decision remained pending -

- a. **22/00597/AGR** - Erection of an agricultural building, Land East of Burton Overy Lane
- b. **21/00672 & 673/ FUL** – Discharge of Conditions, Ivy Cottage, Rectory End

22/077 Finances –

- a. The bank statements as at 31st August 2022 were noted and endorsed, with balances showing Reserve Acct - £9,456.80; Current Acct - £4,054.93.
- b. Payments and receipts (to be) made during August and September (See Annex A) were considered and endorsed / approved for payment. It was also agreed that the clerk transfer £5,000 from the council's current account to the council's reserve account.
- c. Councillors considered correspondence from external auditors advising that the council may opt out of the nationally commissioned local council audit arrangements from 2023. It was resolved not to opt out.

22/078 Community Matters

- a. The clerk reported that HDC Local Plans team had opened a consultation process on the designation of Local Green Spaces and that, in response to earlier discussions at the parish council, he had submitted a proposal for the inclusion of Scotland Thicket. The council endorsed this approach and asked that he also seek to submit Field 33 (off Scotland Lane) for such designation.
- b. Cllr Warwick updated the meeting on the success of the Jubilee mugs and bench initiative which was warmly welcomed.
- c. Cllr Pain confirmed he had been in contact with TLR landscaping regarding the minor verge and hedge maintenance agreed at earlier meetings. The contractor was due to undertake works this week and it was agreed that he should focus his work on cutting the hedge at the junction of Main Street and Carlton Lane. The

clerk asked that Cllr Pain remind him to provide a copy of his PL insurance certificate.

- d. Issues relating to Banks Field had been dealt with under item 22/074.
- e. Cllr Warwick reported on the recent meeting with the owner of Palfreyman's Yard, which had been a productive exchange of views. Discussions had included his long-term ambitions for the use of the land and the potential for its future development for limited housing, allotments and/or a children's play area. These issues would be addressed further at the time of the review of the Neighbourhood Plan.
- f. Proposals for updating the signage for the defibrillators was discussed and it was resolved to provide new signage for the following locations -
 - The Bell Inn (entrance door and external wall)
 - The Dairy
 - The railings near the phone box
 - The external wall near the junction of Rectory End and Scotland Lane (subject to the owner's consent)
- g. The clerk reported that he had not identified any suitable grant streams to support the refurbishment of the Phone Box Library Exchange. Cllr Warwick undertook to speak with the contractor who had provided the original quotation for repainting the exterior of the box about carrying out the work in Spring 2023.

22/079 Correspondence for Discussion

- a. The clerk advised that he had received communication from the office of the Duchess of Cornwall regarding the promotion of her 'Reading Room' initiative offering the donation of two books for the Phone Box Library Exchange. Cllr Garner undertook to install the books in the Library Exchange and take relevant photographs for return to the Duchess of Cornwall's representative.
- b. The clerk provided details to the meeting of the national Civility and Respect Pledge. The parish council resolved to support the pledge.
- c. The clerk provided details of correspondence containing advice and guidance from NALC and SLCC regarding the use of councillors' private email addresses for official business and advice regarding the availability of .gov.uk domain addresses for parish councils. The council resolved not to take up the .gov.uk domain option at the current time and to ensure that only official parish council email addresses were used by councillors when dealing with parish council business.

22/080 Correspondence for Information

- a. The clerk reported information received from the County Council regarding the erection of Christmas decorations on lighting columns and the compliance requirements should the parish council wish to do this. This was noted
- b. The clerk reported receipt of notification from the County Council of a Temporary Road Closure Notice for Carlton Lane on 6th October. The clerk was asked to post this on the Parish Noticeboard WhatsApp group.

22/081 - Items for the next agenda – Half-year budget reports / Christmas tree arrangements / NP review timescales and funding / winter planting (it was agreed that should this need providing prior to the next PC meeting that a sum of £50 per planter may be incurred)

22/082 - Date of next meeting – 18th October 2022

22/083 - Exclusion of the Public
No confidential matters were considered at the meeting.

Signed

Date

Annex A

| Voucher No. | Description of item | Cost Centre | Cost Code | Date | Expenditure or Income | Net Amount | VAT | TOTAL | |
|----------------------|------------------------------------|------------------|---------------------|----------|-----------------------|--------------------|--------------|---------------|---------------|
| AUGUST | | | | | | EXPENDITURE | | | INCOME |
| 43 | Bank Interest (Aug) | 5 Income | 5.2 - Misc | 12.08.22 | I | | | | 0.31 |
| 44 | Sale of Jubilee Mugs (RSW) | 5 Income | 5.2 - Misc | 12.08.22 | I | | | | 310.00 |
| 45 | HDC Lotto | 5 Income | 5.2 - Misc | 12.08.22 | I | | | | 2.00 |
| 46 | Defib Battery (WEL Medical) | 2 Community | 2.2 - Defibrillator | 17.08.22 | E | 170.00 | 34.00 | 204.00 | |
| 47 | HMRC - PAYE (Aug) | 3 Staffing | 3.2 - PAYE | 26.08.22 | E | 134.80 | 0.00 | 134.80 | |
| 48 | Clerk - Salary (Aug) | 3 Staffing | 3.3 - Salaries | 26.08.22 | E | 202.71 | 0.00 | 202.71 | |
| 49 | Sale of Jubilee Mugs (PW) | 5 Income | 5.2 - Misc | 26.08.22 | I | | | | 190.00 |
| 50 | Plusnet Broadband | 1 Administration | 1.2 - Broadband | 28.08.22 | E | 24.06 | 4.81 | 28.87 | |
| 51 | Vodafone Mobile | 1 Administration | 1.9 - Telephone | 28.08.22 | E | 9.17 | 1.83 | 11.00 | |
| Monthly Total | | | | | | 540.74 | 40.64 | 581.38 | 502.31 |
| SEPTEMBER | | | | | | EXPENDITURE | | | INCOME |
| 52 | Computer Backup (Astley Computers) | 1 Administration | 1.7 - IT Backup | 05.09.22 | E | 140.00 | 0.00 | 140.00 | |
| 53 | Jubilee Bench Base | 2 Community | 2.1 - Projects | 05.09.22 | E | 277.64 | 55.53 | 333.17 | |
| 54 | Bank Interest (Sept) | 5 Income | 5.2 - Misc | 09.09.22 | I | | | | 0.40 |
| 55 | HDC Lotto | 5 Income | 5.2 - Misc | 13.09.22 | I | | | | 2.50 |
| 56 | Precept (2) | 5 Income | 5.1 - Precept | 14.09.22 | I | | | | 6,863.00 |
| 57 | Clr Training - LRALC | 3 Staffing | 3.5 - Staffing | 22.09.22 | E | 45.00 | 0.00 | 45.00 | |
| 58 | HMRC - PAYE (Sept) | 3 Staffing | 3.2 - PAYE | 28.09.22 | E | 134.80 | 0.00 | 134.80 | |
| 59 | Clerk - Salary (Sept) | 3 Staffing | 3.3 - Salaries | 28.09.22 | E | 202.71 | 0.00 | 202.71 | |
| 60 | Plusnet Broadband | 1 Administration | 1.2 - Broadband | 29.09.22 | E | 24.06 | 4.81 | 28.87 | |
| 61 | Vodafone Mobile | 1 Administration | 1.9 - Telephone | 29.09.22 | E | 9.17 | 1.83 | 11.00 | |

BURTON OVERY PARISH COUNCIL

COUNCIL MEETING ACTION LIST – September 2022

| MINUTE REF. | ACTION | OWNER | DATE COMPLETE / UPDATE |
|----------------|--|-------------------|--|
| 22/071 | Post the agreed July minutes and the draft September minutes on website | Clerk | Posted online – 29.09.22 |
| 22/073 | Circulate asset check schedule to councillors prior to October meeting | Clerk | Circulated – 04.10.22 |
| 22/074 | Write to Burton Overy Land Ltd re use of Banks Field | Clerk | Letter sent via e-mail – 11.10.22 |
| 22/074 | Check PC insurance for 'events' cover. | Clerk | Confirmed by email – 10.10.22 |
| 22/075 | Submit comments to HDC planning regarding - 22/01300/CLU (Land off Scotland Lane) – objection 22/01632/FUL (Manor Farm, Back Lane) – support 22/01687/FUL (Willowbank, Back Lane) - objection | Clerk | Submitted – 28.09.22 Submitted – 07.09.22 Submitted – 29.09.22 |
| 22/077 | Make payments agreed at the meeting. Transfer £5,000 from current to reserve acc't | Clerk | Payments made when due. Transferred – 30.09.22 |
| 22/078a | Contact HDC and seek to include Field 33 in the list of designated Open Green Spaces | Clerk | |
| 22/078c | Obtain copy of PL insurance certificate from TLR Lawn & Garden | Chair / Cllr Pain | |
| 22/078f | Order agreed defibrillator signage Contact owner of property at end of Rectory End re siting of defib sign | Clerk Clerk | Contact – 30.09.22 |
| 22/078g | Speak with decorating contractor re exterior painting of telephone box | Cllr Warwick | |
| 22/079a | Install the books in the Library Exchange and take relevant photographs for return to the Duchess of Cornwall's representative. | Cllr Garner | |
| 22/079c | Clerk & Parish Councillors to remove personal email addresses and only use official BOPC email | Clerk | Removed from address listing – 30.09.22 |
| 22/080b | Clerk to post details of Carlton Rd closure (06.10.22) on PC website and WhatsApp Noticeboard | Clerk | Posted – 29.09.22 |
| | Correspond with SADS to settle JustGiving account. | Clerk | Pending until November |

Burton Overy Parish Council
 9 LLOYD GEORGE AVENUE
 KIBWORTH BEAUCHAMP
 LEICESTER
 LEICESTERSHIRE
 LE8 0UZ

Your Account

Sort Code 30-94-97
Account Number 00228552

TREASURERS ACCOUNT

01 September 2022 to 30 September 2022

| | | | |
|------------------|-----------|-------------------------------------|-----------|
| Money In | £6,865.50 | Balance on 01 September 2022 | £4,054.93 |
| Money Out | £5,895.55 | Balance on 30 September 2022 | £5,024.88 |

Your Transactions

| Date | Description | Type | Money In (£) | Money Out (£) | Balance (£) |
|-----------|---|------|--------------|---------------|-------------|
| 05 Sep 22 | ASTLEY COMPUTERS 300000000997608098 AC- | FPO | | 140.00 | 3,914.93 |
| 05 Sep 22 | HARBOROUGH DISTRIC 500000000994278385 D0019964 | FPO | | 333.17 | 3,581.76 |
| 13 Sep 22 | CLIENTS DEPOSIT HARBOROUGH LOTTO | FPI | 2.50 | | 3,584.26 |
| 14 Sep 22 | HARBOROUGH DC | BGC | 6,863.00 | | 10,447.26 |
| 28 Sep 22 | VODAFONE LTD 7069873224- 1001 | DD | | 11.00 | 10,436.26 |
| 28 Sep 22 | PNET3122091-1 PNET3122091- 1 | DD | | 28.87 | 10,407.39 |
| 28 Sep 22 | HMRC - ACCOUNTS OF 100000001001933405 | FPO | | 134.80 | 10,272.59 |
| 28 Sep 22 | LRALC LIMITED 100000001001933753 INVOICE | FPO | | 45.00 | 10,227.59 |
| 28 Sep 22 | P WOODWARD 300000001008532135 SALARY | FPO | | 202.71 | 10,024.88 |
| 30 Sep 22 | BURTON OVERY PARIS 309497 07249083 | TFR | | 5,000.00 | 5,024.88 |

Transaction types

| | | | |
|------------------------------|-------------------------------|------------------------------|-------------------------------|
| BGC Bank Giro Credit | BP Bill Payments | CHG Charge | CHQ Cheque |
| COR Correction | CPT Cashpoint | DD Direct Debit | DEB Debit Card |
| DEP Deposit | FEE Fixed Service | FPI Faster Payment In | FPO Faster Payment Out |
| MPI Mobile Payment In | MPO Mobile Payment Out | PAY Payment | SO Standing Order |
| TFR Transfer | | | |



BUS BANK INSTANT Statement

Printed: 30 September 2022

Burton Overy Parish Council Sort code 30-94-97 Account number 07249083
 9 LLOYD GEORGE AVENUE
 KIBWORTH BEAUCHAMP
 LEICESTER
 LEICESTERSHIRE
 LE8 0UZ

The data shown on your statement was correct at the time of printing. Please remember, this isn't an official bank copy.

Please check your statement. If you think that something looks incorrect, please call us on 0345 072 5555 Monday to Friday, 7:00am - 8:00pm; Saturday, 9:00am - 2:00pm (+44 (0) 1733 347 338, from outside the UK). Or Textphone 0345 601 6909.

| Date | Description | Type | In (£) | Out (£) | Balance (£) |
|-----------|------------------------------------|------|---------|---------|-------------|
| 30 Sep 22 | BURTON OVERY PARIS 309497 00228552 | TFR | 5000.00 | | 14457.20 |
| 09 Sep 22 | INTEREST (GROSS) | | 0.40 | | 9457.20 |

Lloyds Bank plc Registered Office: 25 Gresham Street, London EC2V 7HN. Registered in England and Wales no. 2065. Telephone: 0207 626 1500.

Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under Registration Number 119278.

Eligible deposits with us are protected by the Financial Services Compensation Scheme (FSCS). We are covered by the Financial Ombudsman Service (FOS). Please note that due to FSCS and FOS eligibility criteria not all business customers will be covered. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk/.

| BURTON OVERY PARISH COUNCIL | | |
|--|---------------|------------------|
| Running Annual Bank Reconciliation as at 30.09.2022 | | |
| <u>Current a/c (Treasurers) 00228552</u> | | £ |
| Opening balance as at 01.04.2022 | | 222.26 |
| Receipts - Precept | | 13,726.00 |
| Misc. Income (excl VAT & interest) | | 2,283.14 |
| Add Transfers from Instant Access Acct | | 0.00 |
| Less Transfer to Instant Access Acct | | 5,000.00 |
| | | 11,231.40 |
| Less payments per cashbook | | 6,206.52 |
| Less cleared cheques | | 0.00 |
| Plus uncleared cheques | | 0.00 |
| Balance as per cashbook | | 5,024.88 |
| Current a/c balance as statement 30.09.2022 | | 5,024.88 |
| <u>Bus Instant Access a/c 07249083</u> | | |
| Opening balance as at 01.04.2022 | | 8,500.07 |
| Receipts - Interest | | 1.01 |
| - HMRC VAT refund | | 956.12 |
| Less Transfer to Treasurer's Acct | | 0.00 |
| Add Transfer from Treasurer's Acct | | 5,000.00 |
| Balance as per cashbook | | 14,457.20 |
| Balance as per bank statement 30.09.2022 | | 14,457.20 |
| Signature _____ - <i>P Woodward</i> | Date 30.09.22 | |

BUDGET POSITION AT 30th September 2022

| COST CENTRE | REF. NO. | COST CODE | BUDGET 2022-23 | SPEND TO date (excl VAT) | SPEND TO date (incl VAT) |
|-------------------------|----------|--|------------------|--------------------------|--------------------------|
| 1 ADMINISTRATION | 1.1 | AUDIT | 180.00 | | |
| | 1.2 | BROADBAND | 330.00 | 145.76 | 174.9 |
| | 1.3 | DATA PROTECTION | 45.00 | 35.00 | 35.00 |
| | 1.4 | ELECTIONS | 100.00 | | |
| | 1.5 | INSURANCE | 360.00 | 362.26 | 362.26 |
| | 1.6 | IT - WEBSITE HOSTING & SUPPORT | 480.00 | | |
| | 1.7 | IT - BACKUP | 130.00 | 140.00 | 140.00 |
| | 1.8 | STATIONERY | 150.00 | | |
| | 1.9 | TELEPHONE | 180.00 | 42.23 | 50.68 |
| | 1.10 | Zoom | 0.00 | | |
| | 1.11 | MISCELLANEOUS | 370.00 | | |
| 2 COMMUNITY | 2.1 | COMMUNITY PROJECTS & RESILIENCE | 80.00 | 1,675.30 | 1,997.44 |
| | 2.2 | DEFIBRILLATOR | 160.00 | 368.50 | 442.20 |
| | 2.3 | DOG WASTE BINS | 440.00 | 276.72 | 332.06 |
| | 2.4 | GENERAL REPAIRS & MAINTENANCE | 170.00 | | |
| | 2.5 | GRANTS & DONATIONS | 250.00 | 300.00 | 300.00 |
| | 2.6 | NEIGHBOURHOOD PLAN | 500.00 | | |
| | 2.7 | STREET LIGHTING (LED RETROFIT REPAYMENT) | 2,811.00 | | |
| | 2.8 | STREET LIGHTING (POWER & MAINTENANCE) | 680.00 | | |
| | 2.9 | VILLAGE MAINTENANCE | 750.00 | | |
| 3 STAFFING | 3.1 | HOMEWORKING ALLOWANCE | 320.00 | 130.00 | 130.00 |
| | 3.2 | PAYE | 1,560.00 | 808.80 | 808.80 |
| | 3.3 | SALARIES | 2,340.00 | 1,216.26 | 1,216.26 |
| | 3.4 | SUBSCRIPTIONS | 360.00 | 171.92 | 171.92 |
| | 3.5 | TRAINING & EXPENSES | 230.00 | 45.00 | 45.00 |
| 4 RESERVES | 4.1 | EARMARKED | 0.00 | | |
| | 4.2 | GENERAL | 750.00 | | |
| | | TOTALS | 13,726.00 | 5,717.75 | 6,206.52 |
| 5 INCOME | 5.1 | Precept | 13,726.00 | 13,726.00 | |
| | 5.2 | Miscellaneous | | 3,240.27 | |
| | | TOTAL | 13,726.00 | 16,966.27 | |

NOTE

The increased expenditure shown under items 2.1 and 2.2 (Community Projects and Defibrillator) is offset by the following income –

| | | |
|----------------------------|---|-----|
| Grant funding from HDC | - | 750 |
| Donation from village hall | - | 250 |
| 'Just Giving' funds | - | 770 |
| Sale of mugs income | - | 500 |

OCTOBER PAYMENTS

| OCTOBER | | | | | | EXPENDITURE | | | INCOME | |
|---------|-----------------------------------|------------------|-------------------------|----------|---|-------------|------|--------|--------|------|
| 62 | Bank Interest (Oct) | 5 Income | 5.2 - Misc | 11.10.22 | I | | | | | 0.48 |
| 63 | HDC Lotto | 5 Income | 5.2 - Misc | 12.10.22 | I | | | | | 2.00 |
| 64 | HMRC - PAYE (Oct) | 3 Staffing | 3.2 - PAYE | 28.10.22 | E | 134.80 | 0.00 | 134.80 | | |
| 65 | Clerk - Salary (Oct) | 3 Staffing | 3.3 - Salaries | 28.10.22 | E | 202.71 | 0.00 | 202.71 | | |
| 66 | Clerk - Expenses (Nov 21-Sept 22) | 3 Staffing | 3.5 Training & Expenses | 28.10.22 | E | 116.99 | 0.00 | 116.99 | | |
| 67 | Plusnet Broadband | 1 Administration | 1.2 - Broadband | 29.10.22 | E | 24.06 | 4.81 | 28.87 | | |
| 68 | Vodafone Mobile | 1 Administration | 1.9 - Telephone | 29.10.22 | E | 9.17 | 1.83 | 11.00 | | |

Publication of Harborough District Council's Strategic Housing and Economic Land Availability Assessment 2021

From: planningpolicy@harborough.gov.uk <planningpolicy@harborough.gov.uk>

Sent: Fri, 23 Sep, 2022 at 12:53

To:

Dear Sir/Madam,

Publication of Harborough District Council's Strategic Housing and Economic Land Availability Assessment 2021

The new Strategic Housing and Economic Land Availability Assessment (SHELAA) 2021 is now available on the Council's website at - https://www.harborough.gov.uk/info/20004/planning_strategy/474/strategic_housing_and_economic_land_availability_assessment_shelaa_2021.

This study provides evidence on the potential supply of both housing and economic land across the district.

National planning policy requires the Council to have a clear and up-to-date understanding of potential development land within the district. The study follows on from the 2021 Call for Sites which invited landowners, developers, agents, and site promoters to submit sites which they considered to have development potential. All submitted sites have now been assessed and the results are available as follows:

- Main report: Summarises the assessment's purpose, methodology and findings
- Site Companion Guide: Site assessment findings for all sites by settlement
- Interactive map: Displays sites and summary results

In July 2021 the Council's Cabinet took the decision to start the preparation of a new Local Plan. The SHELAA is a technical evidence study which, along with evidence relating to housing and economic needs, infrastructure, constraints, and community aspirations, will be used to inform the new plan enabling it to identify a supply of sites to meet the district's development needs.

It is important to note that the SHELAA is not a decision-making document. It does not allocate sites for development or identify broad locations for development. This will be done through the new Local Plan. Neither does it mean that planning permission will be granted on sites that are found to have development potential. All sites are still subject to the normal Development Management process.

A Frequently Asked Questions document is available alongside the SHELAA and this should help to answer any queries you may have. However, should you still have questions regarding the SHELAA report please contact Strategic Planning by emailing planningpolicy@harborough.gov.uk or phoning 01858 828282.

Yours Faithfully,
Tess Nelson
Strategic and Local Planning Manager
Harborough District Council

From: Police Commissioner <OPCC@leics.police.uk>

Sent: 28 September 2022 16:21

Subject: NEW £200K FUNDING PACKAGE UNVEILED TO INCREASE POSITIVE ACTIVITIES FOR YOUNG PEOPLE

Good afternoon,

Voluntary and community organisations across Leicester, Leicestershire and Rutland are being invited to apply for a share of £200k to help prevent young people from being drawn to crime and anti-social behaviour.

The Community Fund: Diversion from Anti-Social Behaviour (ASB) and Crime is a collaboration between the Police and Crime Commissioner and the Violence Reduction Network (VRN) to fund new diversionary activities to encourage young people at risk of crime to engage in positive and purposeful activities.

It is part of a shared 'public health' approach between the PCC and the VRN based on the view that violence is preventable and an important part of this is providing opportunities and ensuring provision is in place to keep young people safe.

Grants of up to £20k are available for applicants who can provide evidence of how their project will support young people aged between 10-24 years old to prevent involvement in ASB and crime.

Charities, community groups, social clubs and sports associations are among the organisations being invited to apply for funding to deliver projects that support the Commissioner and VRN's objectives. Due to your extensive knowledge and experience of local groups and associations, I would be very grateful if you could share this information within your community.

The deadline for submissions is 24th October 2022. Information and the simple 5-page application is available [here](#)

Kind regards,

Office of the Police & Crime Commissioner
Leicestershire & Rutland

**LOCAL DEMOCRACY WEEK – 14-20 NOVEMBER 2022
(HDC Newsletter 30th September 2022)**

If you are passionate about your local community, we need you.

Councillors can make a huge difference to the quality of life of local people and how local issues are dealt with. People from all backgrounds and experiences, who reflect the communities in which they live, are being encouraged to stand for election.

Next month, we are holding a Local Democracy Week, from Monday 14 November to Sunday 20 November 2022, when we will be sharing information about how you can get involved in public life. There will also be a Cabinet meeting on Monday 14 November which the public are invited to attend to see the decision-making process in action.

Whether it's on a parish council or standing as a district councillor, being an elected representative can be hugely fulfilling and you'll have the opportunity to influence what happens in your community and the wider district. You can also champion the voices and opinions of others in your community.

We want to reach out to people who may not have considered standing before, or may have felt the opportunity wasn't open to them. As long as you are 18 years old or over, a British or EU Citizen, and live or work in the district, you can stand.

Watch this video and find out more from those who have taken the step into becoming a councillor.
<https://s6.newzapp.co.uk/t/click/1564297075/120333533/16054215/2>

URGENT COMMUNICATION – Leicestershire County Council Financial Update

Dear colleague,

Today, a report has been released that I wanted to bring to your attention, as it details the unprecedented financial situation facing local government.

Our financial situation is frightening, worse than the years of austerity. We've lost £230m a year in spending power since 2010. We're very lean so it's not possible to balance the books without impacting front line services. We pride ourselves on doing the best we can with the money we have but we will have to make some tough decisions. Nothing is off the table.

The report sets out the budget gap, which is set to grow from £8m to £28m next year and could surpass £140m by 2026. We have been successful in the face of many budget challenges in recent years, but this is on a scale we have never seen before.

Global events (such as Covid and the war in Ukraine), rising inflation and cost of living, plus growing infrastructure costs, and an unrelenting service demand have all contributed to what is being described as a 'dire' financial challenge.

Inflation could add another £20-£30m every year, while service demand is expected to go up by £18m per year and infrastructure costs (for building roads and schools, for example) could grow by a further £45m. The nationally agreed pay offer alone required the council to find an extra £8m, whilst every 50p added to the National Living Wage costs over £10m.

While there are no proposals at this stage, the report illustrates the challenge ahead by providing an initial list of potential areas to investigate for possible service changes or reductions. This includes gritting, parks, bus subsidies, projects reducing smoking and boosting health, Beaumanor Hall and planned big road schemes.

As the lowest funded county council, Leicestershire will always be sensitive to financial shocks. But the challenge currently being faced will put even the best funded local authorities under pressure.

The budget update is due to be discussed by the council's cabinet this Friday (23 September), which you can watch online at: <http://www.leicestershire.gov.uk/webcast>. You can also read a report from think-tank Onward about proposals to level up local government finances.

Through the autumn the council will engage with stakeholders and residents to help shape our plans. Please look out for further details in the coming weeks.

Nick Rushton

Leader, Leicestershire County Council