

All Councillors are summoned to a

BURTON OVERY PARISH COUNCIL MEETING

on Tuesday 18th April 2023 at 7.30 p.m. at Burton Overy Village Hall

22/182. Apologies for absence

22/183. Questions from members of the public

22/184. Declarations of Members interests

22/185. To approve as a correct record the minutes of the meeting held on 21.03.23 **Appendix A**

22/186. Matters arising and not on the agenda / Minutes Action List **Appendix B**

22/187. Council asset safety checks - to receive the periodic safety check reports and agree any action necessary

22/188. Neighbourhood Plan – Feedback from Working Group **Appendix C**

22/189. The King's Coronation

- a. Commemorative Mugs
- b. Commemorative Planting
- c. Coronation Celebration Event
- d. Grant Availability

22/190. Planning applications to consider

- a. 23/00301/LBC – Overton Cottage, Main Street – Refurbishment of existing cottage & outbuildings
- b. 23/00422/TCA – Copperfield, Beadswell Lane – Works to Trees

22/191. Planning decisions to note -

Enforcement Updates (verbal report)

Dog day-care operation, Scotland Lane

Decisions Made

- a. 23/00178/TCA - Hillbank, Carlton Lane – Works to tree - WITHDRAWN

Decisions Pending

- a. 23/00183/FUL – Squirrels Leap, The Lea, - Front & Rear Extensions
- b. 23/00343/FUL – Yew Tree House, Elms Lane – Erection of garage (revised scheme)

22/192. Finances

- a. Budget Out-turn
- b. Bank Statements
- c. Bank Reconciliation
- d. Statement of Accounts 2022-23 (for information)
- e. Reserves at 1st April 2023
- f. Payments to be agreed / noted during March

Appendix D

Appendix E

Appendix F

Appendix G

Appendix H

Appendix I

22/193. Community Matters

- a. Newsletter

22/194. Correspondence for discussion

- a. Local Elections - Nomination

- 22/195. Correspondence for information
- a. Emergency Alert – 23.04.23 (email 03.04.23)
 - b. Audit timetable

22/196. Items for the next Agenda

22/197. To confirm the date of the Annual Parish Meeting and the next meeting of the Parish Council – 16th May 2023.

22/198. To consider, if necessary, a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, should any items be considered of a confidential nature.

Members of the public and press may attend this meeting.

The meeting may be recorded, filmed or broadcast provided that such activity does not impede the conduct or business of the meeting.

All appendices may be seen on the parish council website or by contacting the Clerk.

Clerk to the Council
Tel - 07827 797125
Email: clerk@burtonoverypc.org.uk

12.04.23
www.burtonoverypc.org.uk

BURTON OVERY PARISH COUNCIL

MINUTES OF A MEETING HELD – Tuesday 21st March 2023 at 7.30pm

- Present:** Cllr Bob Warwick
Cllr Sarah Rankine
Cllr Nina Garner
Cllr Bob Pain
The Clerk
- 22/165 Apologies** – Cllr Dave Fletcher
- 22/166 Questions from members of the public** – Three members of the public were present at the meeting.
- 22/167 Declarations of interest** – No declarations of interest were made.
- 22/168 Approval of Minutes of the parish council meeting on 21.02.23** – Approved and signed by Cllr Warwick.
- 22/169 Matters arising not on the current agenda / Minutes Action Update**
Updates and progress on all actions were noted or were dealt with on the agenda.
- 22/170 Council asset safety checks** – No current issues were reported as part of the routine check of assets. The clerk was reported that he had confirmed with HDC that the frequency of dog bin emptying was weekly.
- 22/171 Neighbourhood Plan (NP) - Review**
As part of the commencement of the review of the NP the clerk presented a resume document listing the NP policies together with a series of questions to prompt consideration whether the current NP was working effectively or whether it required a fundamental review.
The chair suggested that each councillor and the clerk take an agreed number of the policies to evaluate their ongoing effectiveness prior to reporting to the working group meeting scheduled for the 29th March. This approach was agreed by the meeting.
- 22/172 The King's Coronation**
a. The Council considered the sample commemorative mug which had been sent to the chair and resolved to order 110 individually boxed mugs from Edwards & Lockett Ltd at a price of £7.75 plus VAT. It was resolved to present (by gift) a boxed mug to each child in the village of age 16 yrs or younger on the day of the coronation and offer the remainder for sale to parishioners.

- b. Cllrs Rankine and Garner undertook to investigate the possibility of planting climbing rose bush adjacent to the village hall in commemoration of the King's Coronation.
- c. Two members of the public were present at the meeting and expressed views on the holding of a community event during the Coronation weekend. Following discussions amongst councillors, it was suggested that an open event be held on Sunday 7th May in the village hall with refreshments where the Coronation mugs could be distributed. Cllr Garner undertook to attend the next meeting of representatives of the Village Hall Management Committee on 3rd April to consider this suggestion further.
- d. The clerk advised the meeting that, after a comprehensive search, he had not been able to locate any sources of grant funding in support of community events to commemorate the Kings Coronation.

22/173

Planning applications to consider –

- a. **23/00178/TCA** – Hillbank, Carlton Lane, Works to tree – No Comments
- b. **23/00343/FUL** – Yew Tree House, Elms Lane, – Detached garage (resubmission) – One member of the public (the applicant) was present at the meeting and outlined details of the mitigation work that had been undertaken in the revised design to reduce the impact of the proposed garage. The clerk also read out to the meeting comments received via WhatsApp message from nearby neighbours.
The parish council had no adverse comments and were satisfied with the revised design.

22/174

Planning Decisions to Note

Enforcement Updates

None to report.

Decisions Made

- a. **23/00065/CLU** – Solar Panels, 4 Beadswell Lane – APPROVED
- b. **23/00131/PCD** – Discharge of Conditions, The Old Rectory, Rectory End – APPROVED
- c. **22/01855/FUL** – Change of use to dog day-care business, land at Scotland Lane. – REFUSED
- d. **23/00096/FUL** – Rear Extension, Old Coach House, Main Street - APPROVED

Decisions Pending -

- a. **23/00183/FUL** – Front & rear extensions, Squirrels Leap, The Lea, Main Street

22/175 Finances –

- a. The clerk presented details of expenditure and income to date in the current financial year and an estimate of the anticipated out-turn for 2022-23. The information was noted and approved.
- b. The clerk presented details of the anticipated items of expenditure and income for March. These were considered and approved

22/176 Community Matters

- a. The current position regarding the possibility of providing a children’s play area in the village was considered and the initial (informal) response from Burton Village Land Ltd was welcomed. It was resolved to await the formal reply from the company prior to any further action on the matter.
- b. Due to illness, it was resolved to postpone the defibrillator training until later in the year.
- c. Discussions on the drafting and publication of a newsletter were held over until the next meeting.

22/177 Correspondence for Discussion

- a. The clerk reported receipt of details from LCC regarding the Demand Responsive Transport scheme. These were noted by the council.
- b. The clerk presented details of the revised Community Ownership Fund which had been circulated by HDC. These were noted by the council.

22/178 Correspondence for Information

- a. The clerk presented advice from HDC on the timetable for the nomination of candidates for the forthcoming local elections together with advice regarding the completion and submission of nomination papers. This was noted by the council.
- b. He also reported receipt of information from LCC regarding proposed works to two trees on Back Lane.

22/179 - Items for the next agenda – The King’s Coronation / Dog Day-Care activities, Scotland Lane / Parish Newsletter / Financial Out-turn, Bank Reconciliations and Closure of Accounts for 2022-23

22/180 - Date of next meetings – 18th April 2023

22/181 - Exclusion of the Public

No confidential matters were considered at the meeting.

Signed

Date

Annex A

MARCH						EXPENDITURE			INCOME
107	Vodafone Mobile (Feb invoice)	1 Administration	1.9 - Telephone	01.03.23	E	9.17	1.83	11.00	
108	HDC Lotto	5 Income	5.2 - Misc	13.03.23	I				2.00
109	Bank Interest (Mar)	5 Income	5.2 - Misc	10.03.23	I				5.06
110	Internal Audit	1 Administration	1.1 - Audit	24.03.23	E	180.00	0.00	180.00	
111	HMRC - PAYE (Mar)	3 Staffing	3.2 - PAYE	28.03.23	E	146.40	0.00	146.40	
112	Clerk - Salary (Mar)	3 Staffing	3.3 - Salaries	28.03.23	E	219.89	0.00	219.89	
113	Plusnet Broadband	1 Administration	1.2 - Broadband	28.03.23	E	24.06	4.81	28.87	
114	Vodafone Mobile (Mar invoice)	1 Administration	1.9 - Telephone	28.03.23	E	9.17	1.83	11.00	
115	Dog Waste Bin Emptying (Oct-Dec)	2 Community	2.3 - Dog waste bins	29.03.23	E	95.70	19.14	114.84	
116	Xmas tree	2 Community	2.9 - Village Maintenance		E	125.00	25.00	150.00	
Monthly Total						809.39	52.61	862.00	7.06

DRAFT

BURTON OVERY PARISH COUNCIL

COUNCIL MEETING ACTION LIST – March 2023

MINUTE REF.	ACTION	OWNER	DATE COMPLETE / UPDATE
22/168	Post the agreed February minutes and the draft March minutes on website	Clerk	Posted online – 23.03.23
22/104	Arrange contractor to paint exterior of telephone box	Clerk	Pending until Spring 2023
22/107	Arrange informal meeting of parish councillors to discuss review of Neighbourhood Plan	Clerk	Meeting held 29 th March 2023
22/140	Review Christmas 2023 proposals at appropriate time	Clerk	Schedule for August 2023 meeting
22/153	Contact HDC planning to clarify whether Listed Building Consent is required for repainting of telephone box	Clerk	E-mail submitted – 12.02.23
	Send reminder to HDC planning asking of LB Consent is required to re-paint the phone box	Clerk	Query re-sent – 10.03.23 and 24.03.23 Reply – 28.03.23
22/171	Recirculate updated version of Neighbourhood Plan briefing note (to be in accordance with 'Referendum Version')	Clerk	Recirculated – 22.03.23
22/176b	Cancel village hall booking for defibrillator training	Clerk	Booking cancelled – 27.02.23
22/172a	Order 110 King's Coronation commemorative mugs (S 137 expenditure, initially funded from reserves)	Clerk	Order sent 23.03.23
22/172b	Investigate possibility of planting commemorative bush near village hall	Cllrs Rankine & Garner	Pending
22/172c	Attend meeting of Village Hall Management Committee on 3 rd April to consider Coronation celebrations	Cllr Garner	Meeting attended & feedback provided
22/172d	Post Meeting Update – HDC has now made available grants of £500 to support celebration events for Coronation.	Clerk	Application submitted - 24.03.23
22/173	Submit 'no objection' comments re planning applications – 23/00178/TCA (application withdrawn) & 23/00343/FUL	Clerk	Comments submitted re 23/00343/FUL – 24.03.23
22/175	Make payments agreed at the meeting.	Clerk	Payments made when due.
22/176	Schedule item on Newsletter for April PC meeting	Clerk	Item include on agenda (April)
22/176	Re-schedule defibrillator training later in the year.	Clerk	Pending

APPENDIX B

22/161b	Contact Kibworth Chronicle to provide parish information on local election candidates	Clerk	Information supplied – 10.04.23
22/144a	Renew LRALC / NALC membership 2023-24 when due	Clerk	Payment due in April
22/096b	Commission internal audit from LRALC at relevant time	Clerk	Audit scheduled for 18.04.23
	Contact HDC re fallen street sign – Carlton Lane (at junction with Main Street)	Clerk	Email sent – 10.03.23 & work acknowledged

NOTES OF NEIGHBOURHOOD PLAN REVIEW WORKING GROUP MEETING

14.00hrs - 29/03/2023

Present - Cllrs Warwick, Rankine, Garner, Pain & Fletcher (from 14.50)
P Woodward (clerk)

Introduction

The clerk outlined the current published guidance on the review of Neighbourhood Plans and the three levels of review recognised in the NP guidance.

The Working Group considered this guidance in the context of the key review questions detailed in the NP guidance and the briefing note previously circulated by the clerk and reported at the last meeting of the parish council.

Discussion Points

During the preparation of the BONP, the Neighbourhood Plan Steering Group considered the Plan's relationship with the Harborough Local Plan which was in the latter stages of its draft form in January 2019. The Steering Group ensured that the BONP final referendum / adopted version was developed on the basis of the best evidence available at the time, including that contained in the draft Local Plan. The Harborough Local Plan was formally adopted in April 2019 and, as a result of this short span of time between the two plans being adopted, it is recognised by the current Working Group that there remains a good degree of congruity between the BONP and the Harborough Local Plan.

It was noted generally that the BONP, which was formally adopted in January 2019 following a public referendum, had taken account of data from the 2011 Census. This was particularly apparent in the Parish Profile. As such, some of the factual data presented in the text of the NP were now out of date. A query was raised as to how best to update the NP data to reflect any revised data from the 2021 Census.

The preamble text to the BONP sets out the vision for the parish, what the Plan is intended to achieve and how it supports the general guiding principle of sustainable development. The Working Group felt that this text remains pertinent to the needs of the village.

Review of Policy Issues

1. Strategy

Policies S1 and S2 were generally felt to be working effectively in their current form. A query was raised as to whether the references in Policy S2 to Policies CS2 and CS17 in the Harborough Local Plan needed any updating.

2. Housing

Policies H1, H2 and H3 were generally felt to be working effectively in their current form without the need for any changes.

3. Design & The Built Environment

Policy DBE 1 and its sub headings a) – j) were felt to provide satisfactory ongoing assurances for any future developments in the village.

4. Natural and Historic Environment

Policy ENV1 was felt to be working effectively in its current form.

Policy ENV 2 was generally felt to be working effectively but a query was raised regarding the extent and accuracy of the field boundaries detailed on Figure 5a compared with Figure 5b and the numbering of Field 45 in Figure 4 which was referenced as Field 46 in Figures 5a and 5b. A further general question was raised as to why the field to the east of Field 158 and north of Field 46 on Figure 5a was excluded from the sites of Environmental Significance.

Policy ENV3 was felt to be working effectively in its current form.

Policy ENV4 was felt to be working effectively in its current form.

Policy ENV5 was felt to be working effectively in its current form.

Policy ENV6 was felt to be working effectively in its current form.

(No Policy ENV7)

Policy ENV8 was felt to be working effectively in its current form.

Policies Community Action ENV1 and ENV2 – queries were raised over the reasons for the inclusion of these in the NP. They were both felt by the Working Group to contain interesting commentary on significant issues in the village but did not seem to add an additional degree of protection above what was already contained in other policies in the NP. The query was raised therefore as to whether these should be removed from the NP.

It was further noted that, although the NP contained commentary and text on Heritage Assets within the village, its Listed Buildings and the designation of most of the village as a Conservation Area, the NP contained no specific policy relating to this issue. (is this because they have specific protection from Policies in Harborough Local Plan and the guidance issued by Historic England guidance on dealing with applications affecting heritage assets?)

5. Community Facilities & Amenities

Policy CF1 was felt to be working effectively but the question was raised whether any additions should be made to the list of community facilities (e.g. dairy, future potential play area) and how might this be achieved.

6. Employment

Policy E1 was felt to be working effectively in its current form.

Policy E2 was felt to be working effectively in its current form.

Policy E3 was felt to be working effectively in its current form.

The Working Group considered the next steps for the NP review process in light of the three levels of review outlined in NP guidance. It was agreed to consult with Planning Officers at Harborough DC to seek advice on this matter

BUDGET OUT-TURN at 31.03.2023

COST CENTRE	REF. NO.	COST CODE	BUDGET 2022-23	SPEND TO date (excl VAT)	SPEND TO date (incl VAT)
1 ADMINISTRATION	1.1	AUDIT	180.00	180.00	180.00
	1.2	BROADBAND	330.00	290.12	348.12
	1.3	DATA PROTECTION	45.00	35.00	35.00
	1.4	ELECTIONS	100.00		
	1.5	INSURANCE	360.00	362.26	362.26
	1.6	IT - WEBSITE HOSTING & SUPPORT	480.00		
	1.7	IT - BACKUP	130.00	140.00	140.00
	1.8	STATIONERY	150.00		
	1.9	TELEPHONE	180.00	97.25	116.68
	1.10	Zoom	0.00		
	1.11	MISCELLANEOUS	370.00	159.78	167.74
2 COMMUNITY	2.1	COMMUNITY PROJECTS & RESILIENCE	80.00	1,675.30	1,997.44
	2.2	DEFIBRILLATOR	160.00	1,377.90	1,653.48
	2.3	DOG WASTE BINS	440.00	372.42	446.90
	2.4	GENERAL REPAIRS & MAINTENANCE	170.00	140.26	168.36
	2.5	GRANTS & DONATIONS	250.00	300.00	300.00
	2.6	NEIGHBOURHOOD PLAN	500.00		
	2.7	STREET LIGHTING (LED RETROFIT REPAYMENT)	2,811.00	2,811.40	3,373.68
	2.8	STREET LIGHTING (POWER & MAINTENANCE)	680.00	779.30	935.16
	2.9	VILLAGE MAINTENANCE	750.00	252.42	302.90
3 STAFFING	3.1	HOMEWORKING ALLOWANCE	320.00	338.00	338.00
	3.2	PAYE	1,560.00	1,756.54	1,756.54
	3.3	SALARIES	2,340.00	2,638.94	2,638.94
	3.4	SUBSCRIPTIONS	360.00	269.92	269.92
	3.5	TRAINING & EXPENSES	230.00	161.99	161.99
4 RESERVES	4.1	EARMARKED	0.00		
	4.2	GENERAL	750.00		
		TOTALS	13,726.00	14,138.80	15,693.11
5 INCOME	5.1	Precept	13,726.00	13,726.00	
	5.2	Miscellaneous		3,275.52	
		TOTAL	13,726.00	17,001.52	

Burton Overy Parish Council
9 LLOYD GEORGE AVENUE
KIBWORTH BEAUCHAMP
LEICESTER
LEICESTERSHIRE
LE8 0UZ

Your Account

Sort Code 30-94-97
Account Number 00228552

TREASURERS ACCOUNT

01 March 2023 to 31 March 2023

Money In	£507.06	Balance on 01 March 2023	£109.84
Money Out	£597.16	Balance on 31 March 2023	£30.74

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
01 Mar 23	VODAFONE LTD 7069873224-1001	DD		11.00	109.84
14 Mar 23	CLIENTS DEPOSIT HARBOROUGH LOTTO	FPI	2.00		111.84
23 Mar 23	BURTON OVERY PARIS 309497 07249083	TFR	505.06		616.90
27 Mar 23	HMRC - ACCOUNTS OF 300000001106683827	FPO		146.40	470.50
27 Mar 23	LRALC LIMITED 200000001099389491 INVOICE	FPO		180.00	290.50
27 Mar 23	P WOODWARD 400000001108129165 PAYROLL	FPO		219.89	70.61
28 Mar 23	PNET3122091-1 PNET3122091-1	DD		28.87	41.74
29 Mar 23	VODAFONE LTD 7069873224-1001	DD		11.00	30.74

Transaction types

BGC Bank Giro Credit	BP Bill Payments	CHG Charge	CHQ Cheque
COR Correction	CPT Cashpoint	DD Direct Debit	DEB Debit Card
DEP Deposit	FEE Fixed Service	FPI Faster Payment In	FPO Faster Payment Out
MPI Mobile Payment In	MPO Mobile Payment Out	PAY Payment	SO Standing Order
TFR Transfer			



BUS BANK INSTANT Statement

Printed: 31 March 2023

Burton Overy Parish Council Sort code 30-94-97 Account number 07249083
 9 LLOYD GEORGE AVENUE
 KIBWORTH BEAUCHAMP
 LEICESTER
 LEICESTERSHIRE
 LE8 0UZ

The data shown on your statement was correct at the time of printing. Please remember, this isn't an official bank copy.

Please check your statement. If you think that something looks incorrect, please call us on 0345 072 5555 Monday to Friday, 7:00am - 8:00pm; Saturday, 9:00am - 2:00pm (+44 (0) 1733 347 338, from outside the UK). Or Textphone 0345 601 6909.

Date	Description	Type	In (£)	Out (£)	Balance (£)
23 Mar 23	BURTON OVERY PARIS 309497 00228552	TFR		505.06	10000.00
09 Mar 23	INTEREST (GROSS)		5.06		10505.06

Lloyds Bank plc Registered Office: 25 Gresham Street, London EC2V 7HN. Registered in England and Wales no. 2065. Telephone: 0207 626 1500.

Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under Registration Number 119278.

Eligible deposits with us are protected by the Financial Services Compensation Scheme (FSCS). We are covered by the Financial Ombudsman Service (FOS). Please note that due to FSCS and FOS eligibility criteria not all business customers will be covered. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk/.

BURTON OVERY PARISH COUNCIL		
Running Annual Bank Reconciliation as at 31.03.23		
<u>Current a/c (Treasurers) 00228552</u>		£
Opening balance as at 01.04.2022		222.26
Receipts - Precept		13,726.00
Misc. Income (excl VAT & interest)		2,296.14
Add Transfers from Instant Access Acct		4,479.45
Less Transfer to Instant Access Acct		5,000.00
		15,723.85
Less payments per cashbook		15,693.11
Less cleared cheques		0.00
Plus uncleared cheques		0.00
Balance as per cashbook		30.74
Current a/c balance as statement 31.03.2023		30.74
<u>Bus Instant Access a/c 07249083</u>		
Opening balance as at 01.04.2022		8,500.07
Receipts - Interest		23.26
- HMRC VAT refund		956.12
Less Transfer to Treasurer's Acct		4,479.45
Add Transfer from Treasurer's Acct		5,000.00
Balance as per cashbook		10,000.00
Balance as per bank statement 31.03.2023		10,000.00
Signature _____ - _____ <i>P Woodward</i>	Date 31.03.23	

Section 2 – Accounting Statements 2022/23 for

BURTON OVERY PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2022 £	31 March 2023 £	
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>
1. Balances brought forward	6,238	8,722	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	12,427	13,726	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	2,114	3,276	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	3,665	4,396	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments	0	0	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	8,392	11,297	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	8,722	10,031	<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	8,772	10,031	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	16,893	20,743	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	0	0	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)				<i>The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.</i>
11b. Disclosure note re Trust funds (including charitable)	✓			<i>The figures in the accounting statements above do not include any Trust transactions.</i>

I certify that for the year ended 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

[Signature]

Date

10/04/2023

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

ALLOCATED RESERVES AT 01.04.2023

<u>RESERVES @ 01.04.23</u>			
<u>Earmarked</u>			
	Elections		400.00
	Sub-total		400.00
<u>General</u>			
	General		9,630.74
	Sub-total		9,630.74
	<u>Total</u>		<u>10,030.74</u>

ANTICIPATED EXPENDITURE / INCOME – APRIL 2023

Voucher No.	Description of item	Cost Centre	Cost Code	Date	Expenditure or Income	Net Amount	VAT	TOTAL	
APRIL						EXPENDITURE			INCOME
1	2Commune Ltd (website host)	1 Administration	1.6 - Website	12.04.23	E	485.00	97.00	582.00	
2	Bank Interest (April)	5 Income	5.2 - Bank Interest	11.04.23	I				6.45
3	Misc. Income (HDC Lotto)	5 Income	5.2 - Misc.	11.04.23	I				2.00
4	Precept (1)	5 Income	5.1 - Precept	12.04.23	I				7,356.50
5	LRALC - Subscription	3 Staffing	3.4 - Subscriptions	27.04.23	E	194.21	0.00	194.21	
6	HMRC - PAYE (Mar)	3 Staffing	3.2 - PAYE	28.03.23	E	146.40	0.00	146.40	
7	Clerk - Salary (Mar)	3 Staffing	3.3 - Salaries	28.03.23	E	219.89	0.00	219.89	
8	Plusnet Broadband	1 Administration	1.2 - Broadband	28.04.23	E	25.46	5.09	30.55	
9	Vodafone Mobile (Apr invoice)	1 Administration	1.9 - Telephone	28.04.23	E	9.17	1.83	11.00	
10	Dog Waste Bin Emptying (Oct-Dec)	2 Community	2.3 - Dog waste bins	20.04.23	E	95.70	19.14	114.84	
Monthly Total						1,175.83	123.06	1,298.89	7,364.95